



ST. ANNE'S DEGREE COLLEGE FOR WOMEN

Permanently Affiliated to Bengaluru City University
Recognized by UGC under Section 2(f), Accredited with 'A' Grade by NAAC
ISO 9001:2015 Certified Institution
#23, Cambridge Road, Halasuru, Bangalore- 560008



5.1.3

**CAPACITY BUILDING AND SKILLS
ENHANCEMENT
LANGUAGE & COMMUNICATION SKILLS
(2022-2023)**



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LANGUAGE & COMMUNICATION SKILLS

(2022-2023)



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Sl.No	Particulars	Pg.No
1	Conversa	04-11



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REPORT

CREATIVE PRESENTATION SKILLS WORKSHOP:

DATE: 19-09-2022 to 24-09-2022

The Conversa English Club by the Department of English organized a creative presentation workshop for the students of First years. The club conducted a classroom workshop for the students of B.Com 'A' section and BCA first years. Around hundred students attended the workshop.

The workshop enriched the knowledge in Presentation skills, Productive Speaking skills, Corporate Speaking skills and Business writing skills.

The Workshop helped students to develop knowledge skills, and judgement around human communication that facilitate their ability to work collaboratively with others. It also made students confident enough to present their thoughts in public domain.

The workshop was conducted from 19-9-22 to 24-9-22 between 12:20pm to 2:10pm. Every day the students were given different task to perform. The students actively participated in the workshop.

The workshop helped the students to learn new arts of presentation that will help students in the corporate careers.



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DEPARTMENT OF ENGLISH CONVERSA ENGLISH CLUB


2021-2022

CREATIVE PRESENTATION SKILLS WORKSHOP: – SYLLABUS

- **PRESENTATION SKILLS**
 - Informative/Instructional Presentation
 - Persuasive Presentation
 - Demonstrative Presentation
 - Decision Making Presentation
 - Demonstrative Presentation
- **PRODUCTIVE SPEAKING SKILLS**
 - Pechakucha Presentation
 - Group Discussion
 - Public Speaking
- **CORPORATE SPEAKING SKILLS**
 - Telephonic Conversation
 - Hosting a corporate event
 - Presenting vote of thanks
 - Introducing people
- **BUSINESS WRITING**
 - E-mail writing
 - Types of E-mail
 - Report writing


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2021-2022

FEED BACK ANALYSIS

Feedback Evaluation Report- Students

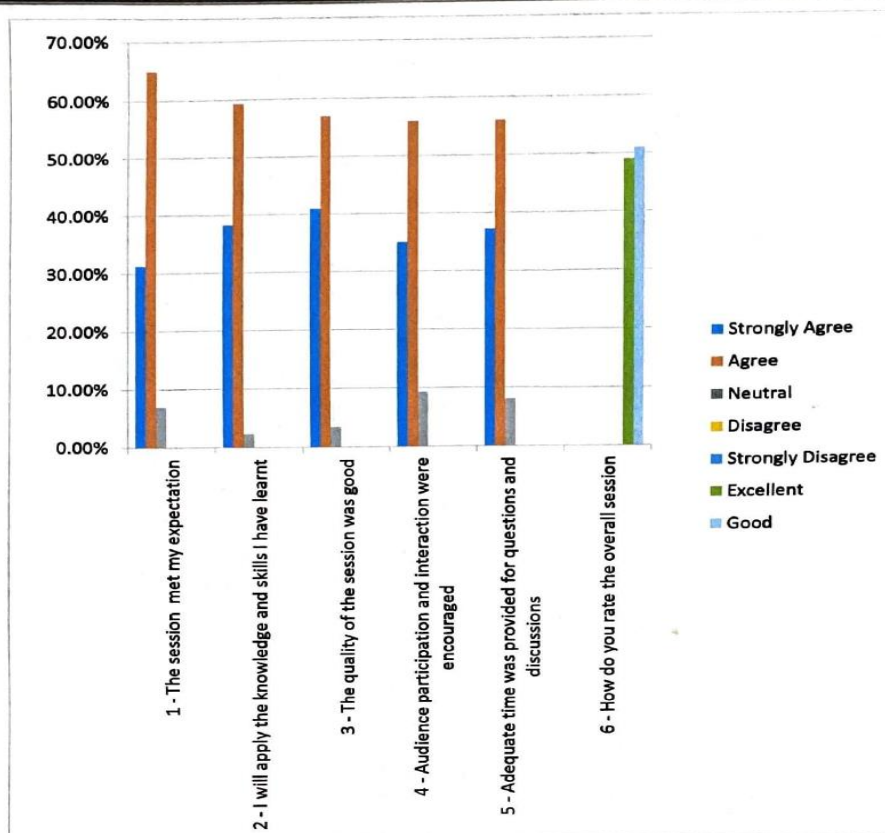
Sl. No	Questionnaire	Strongly Agree %	Agree %	Neutral %	Disagree %	Strongly Disagree %	Excellent %	Good %	Fair %	Poor %
1	The workshop met my expectation	31.3%	65%	7%	0	0	0	0	0	0
2	I will apply the knowledge and skills I have learnt	38.3%	59.3 %	2.3%	0	0	0	0	0	0
3.	The quality of the session was good	41%	57%	3.4%	0	0	0	0	0	0
4	Audience participation and interaction were encouraged	35%	56%	9.3%	0	0	0	0	0	0
5	Adequate time was provided for questions and discussions	37.2%	56%	8.1%	0	0	0	0	0	0
6	How do you rate the overall session	0	0	0	0	0	49%	51%	0	0





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Suggestions:

The workshop was informative and helped the students improve their presentation skills. It helped the students to gain confidence and present their thoughts in front of the public domain. It made the students confident about their speech.

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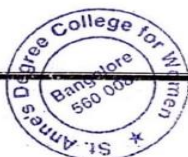
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CREATIVE PRESENTATION SKILLS WORKSHOP:- ATTENDANCE

SL NO	NAME	CLASS	19-9-22	20-9-22	21-9-22	22-9-22	23-9-22	24-9-22
1	Abhinaya	I BA	P	P	P	P	P	P
2	Amarutha	I BA	P	P	P	P	P	P
3	Albeem	I BA	P	P	P	AB	P	P
4	Bhargika	I BA	P	P	P	P	P	P
5	Charolani	I BA	P	P	P	P	P	P
6	Debi V	I BA	P	P	P	P	P	P
7	Diksha	I BA	P	P	P	P	P	P
8	Evangelina	I BA	P	P	P	P	P	P
9	Gladys	I BA	P	AB	P	P	P	AB
10	Lavanya	I BA	P	P	P	P	P	P
11	Madhusree	I BA	P	P	P	P	P	P
12	Jennifer	I BA	P	P	P	P	P	P
13	Priya	I BA	P	P	P	P	P	P
14	Rohini	I BA	P	P	P	P	P	P
15	Sarah	I BA	AB	P	P	P	P	P
16	Subhashini	I BA	P	P	P	P	P	P
17	Soni	I BA	P	P	P	P	P	P
18	Swarna	I BA	P	P	P	AB	P	P
19	Suretha	I BA	P	P	P	P	P	P
20	Angel	I BA	P	P	P	P	P	P
21	Apurva	I BA	P	P	P	P	P	P
22	Kavipriya	I BA	P	P	P	P	P	P
23	Ledia	I BA	P	P	P	P	P	P
24	Vinutha	I BA	P	P	P	P	P	P





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25	Akila D	T Burn	P	P	P	P	P	P
26	Akila R	2 Burn	P	P	P	P	P	P
27	Anika	2 Burn	P	P	P	P	P	P
28	Anusabha	2 Burn	P	P	P	P	P	P
29	Anushi	2 Burn	P	P	P	P	P	P
30	Azathi	2 Burn	P	P	P	P	P	P
31	Ashwathi	2 Burn	P	P	P	P	P	P
32	Bavane	2 Burn	P	P	P	P	P	P
33	Bhumi	2 Burn	P	P	P	P	P	P
34	Shrigo	2 Burn	P	P	P	P	P	P
35	Kavya	2 Burn	P	P	P	P	P	P
36	Gayathri	2 Burn	P	P	P	P	P	P
37	Gyaneshu	2 Burn	P	P	P	P	P	P
38	Olga	2 Burn	P	P	P	P	P	P
39	Pravara	2 Burn	P	P	P	P	P	P
40	Jasni	2 Burn	P	P	P	P	P	P
41	Jasni	2 Burn	P	P	P	P	P	P
42	Suetha	2 Burn	P	P	P	P	P	P
43	Kanishka	2 Burn	P	P	P	P	P	P
44	Karthika	2 Burn	P	P	P	P	P	P
45	Kavya	2 Burn	P	P	P	P	P	P
46	Karthika	2 Burn	P	P	P	P	P	P
47	Kavalya	2 Burn	P	P	P	P	P	P
48	Lalitha	2 Burn	P	P	P	P	P	P
49	Lalitha	2 Burn	P	P	P	P	P	P
50	Lalitha	2 Burn	P	P	P	P	P	P
51	Lalitha	2 Burn	P	P	P	P	P	P
52	Lalitha	2 Burn	P	P	P	P	P	P
53	Lalitha	2 Burn	P	P	P	P	P	P
54	Lalitha	2 Burn	P	P	P	P	P	P
55	Lalitha	2 Burn	P	P	P	P	P	P
56	Nikitha	2 Burn	P	P	P	P	P	P
57	Shravan	2 Burn	P	P	P	P	P	P
58	Manika	2 Burn	P	P	P	P	P	P
59	Jessica	2 Burn	P	P	P	P	P	P
60	Mangala	2 Burn	P	P	P	P	P	P
61	Munika	2 Burn	P	P	P	P	P	P
62	Nandini	2 Burn	P	P	P	P	P	P
63	Nandini	2 Burn	P	P	P	P	P	P
64	Nandini	2 Burn	P	P	P	P	P	P
65	Priya	2 Burn	P	P	P	P	P	P





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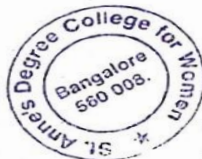
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66	Panchani	2 Burn	P	P	P	P	P	P
67	Priya	2 Burn	P	P	P	P	P	P
68	Kavya	2 Burn	P	P	P	P	P	P
69	Rajitha	1 Burn	P	P	P	P	P	AB
70	Sakshi	2 Burn	P	P	P	P	P	P
71	Shree Renuka	2 Burn	P	P	P	P	P	P
72	Manisha	2 Burn	P	P	P	P	P	P
73	Radhika	2 Burn	P	P	P	P	P	P
74	Rakshita	2 Burn	P	P	P	P	P	P
75	Rashmi	2 Burn	P	P	P	AB	P	P
76	Riney	2 Burn	P	P	P	P	P	P
77	Ruthi	2 Burn	P	AB	P	P	P	P
78	Kiritha	2 Burn	P	P	P	P	P	P
79	Malini	2 Burn	P	P	P	P	P	P
80	Manasa	2 Burn	P	P	P	P	P	P
81	Shalini	2 Burn	P	P	P	P	P	P
82	Shree	2 Burn	P	P	AB	P	P	P
83	Shree Ranjini	2 Burn	P	P	P	P	P	P
84	Tisha	2 Burn	P	P	P	P	P	P
85	Sadha	2 Burn	P	P	P	P	P	P
86	Rangasathi	2 Burn	P	P	P	P	P	P
87	Ranjana	2 Burn	P	P	P	P	P	P
88	Ranjana V	2 Burn	P	P	P	P	P	P
89	Shruthi	2 Burn	P	P	P	P	P	P
90	Shruthi	2 Burn	P	P	P	P	P	P
91	Shruthi M	2 Burn	P	AB	P	P	P	P
92	Shruthi S	2 Burn	P	P	P	P	P	P
93	Soniya R	2 Burn	P	P	P	P	P	P
94	Sandhya	2 Burn	P	P	P	P	P	P
95	Tisha S	2 Burn	P	P	P	AB	P	P
96	Vandana C	2 Burn	P	P	P	P	P	P
97	Vijaya	2 Burn	P	P	P	P	P	P
98	Viney	2 Burn	P	AB	P	P	P	P
99	Zainab	2 Burn	P	P	P	P	P	P
100	Akshita	2 Burn	P	P	P	P	P	P

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