 St. Anne’s Degree College for Women

Permanently Affiliated to Bengaluru City University

Recognized by UGC under Section (2f), Accredited with ‘A’ Grade by NAAC

ISO 9001: 2015 Certified Institution

#23, Cambridge Road, Halasuru, Bengaluru – 560008

**PERFORMANCE APPRAISAL FORM FOR TEACHING FACULTY**

**ACADEMIC YEAR:**

1. **General Information**

|  |  |
| --- | --- |
| **Name** |  |
| **Date of Birth** |  |
| **Designation** |  |
| **Department** |  |
| **Date of Appointment** |  |
| **Area of Specialization** |  |
| **Address(Residential)** |  |
| **Phone number** |  |
| **e-mail Address** |  |

1. **Academic Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exam Passed** | **Board / University** | **Subject** | **Year** | **Division/Grade**  **Merit etc. (%)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Self-Appraisal to be done by Faculty Member**
2. **Teaching Experience**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **UG/PG** | **Status** | | **Duration** | | **No. of Years** |
| **Permanent** | **Temporary** | **From** | **To** |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Total number of Classes (as per University):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject Taught** | **No of Theory Hours** | **No of practical Hours** | **Total Hours** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Number of papers published in National / International Journals**
2. **Number of papers published in Seminars / Conferences**
3. **Details of Additional Training / Faculty Development program / Short term courses/ conference/ workshop/ orientation program undergone**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No** | **Period** | | **Nature of Programme** | **Institution** |
| **From** | **To** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Extension Work and other committees Participation:**
2. **Assessment by Self and Head of the department :**

**(Please rate out of 10 –Excellent; 09- Good; 08- Average)**

|  |  |  |  |
| --- | --- | --- | --- |
| **SL.NO** | **FACTORS** | **Self-Verified Point** | **HODs Verified Point** |
| 1. | Use of Library / Books / Reference Material for teaching |  |  |
| 2. | Teaching load and regularity in taking class |  |  |
| 3. | Knowledge in the sphere of work |  |  |
| 4. | Communication skills (Oral and written) |  |  |
| 5. | Ability to inspire and motivate students |  |  |
| 6. | University Duties |  |  |
| 7. | Interpersonal relations and team work in department |  |  |
| 8. | Innovations / experiments introduced in the subjects taught |  |  |
| 9. | Regularity in taking Remedial / Bridge course |  |  |
| 10. | Participation in Institutional Co-circular activity, Community service and social orientation programes |  |  |
|  | Overall Feedback |  |  |

**V Overall Assessment by Principal (Range: 10 –Excellent; 09- Good; 08- Average)**

**Faculty signature Head of the Department Principal**