



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**ST.ANNE'S DEGREE COLLEGE FOR WOMEN**

- Name of the Head of the institution **Prof. Nisha Joseph Cyriac**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **08025544454**
- Mobile no **9449404724**
- Registered e-mail **annescollege2005@gmail.com**
- Alternate e-mail **annescollege@gmail.com**
- Address **No. 23, Cambridge Road Halasuru**
- City/Town **Bangalore**
- State/UT **Karnataka**
- Pin Code **560008**

#### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
  
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Bengaluru City University**
- Name of the IQAC Coordinator **Ms. Sangita**
- Phone No. **08025544454**
- Alternate phone No. **7892127697**
- Mobile **8095431846**
- IQAC e-mail address **annescollegeiqac@gmail.com**
- Alternate Email address **singsangita715@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.stannescollege.in/wp-content/uploads/2021/03/AQAR-2019-20-final.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://stannescollege.in/wp-content/uploads/2022/02/Academic-Calendar-2020-2021.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A</b>	<b>3.14</b>	<b>2021</b>	<b>20/09/2021</b>	<b>19/09/2026</b>

**6. Date of Establishment of IQAC**

**22/04/2014**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **24**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

One Day National Conference was organized by IQAC on "Women of Gen-Z- Transformation ,Leadership & Integrity" on 15th March 2021

Two days Professional development training programme was organized on NTA NET Paper-1 on 15th & 16th May 2021

Faculty Development Programme on Coping with Covid-19 :Facing Challenges in online Classes & Managing the Family was organized on 18th January 2021

Two Days Faculty Research Programme was organized on 27th & 28th October 2021

Institution received ISO 9001:2015 for providing educational services on 6th June 2021

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To introduce new PG courses	M.Sc. Psychology has been started
ISO 9001:2015 certification	ISO 9001:2015 Certified on 06th June 2021
Workshops/Seminars/Webinars/FDP/FRP organized	<p>Two Days Faculty Reasearch Programme was organized on 27th &amp; 28th October 2020 • FDP on Coping with "Covid-19: Facing Challenges in Online Classes &amp; Managing the Family" was organized on 18th January 2021 • National Conference on "Women of Gen-Z: Transformation, Leadership &amp; Integrity" was organized on 15th March 2021 • Professional Development Training Programme on NTA NET was organized on 15th &amp; 16th May 2021 • Eco Club in collaboration with IQAC organized workshop on Stop India Spitting was organized on 26th May 2021 • Anti-Sexual Harassment Cell in collaboration with IQAC organized One Day Online Webinar on "Eco- Friendly Menstrual Hygiene Practices" on 28th May 2021 • Research Forum in collaboration with IQAC organized Faculty Development Programme on "Research Funding Agencies on 29th May 2021 • Department of Computer Application in collaboration with IQAC organized Five Days National Level Faculty Development Programme on "Software Automation through Selenium and Machine Learning using Python" from 21st to 25th June 2021 • Department of Business Administration in Collaboration with IQAC has</p>

	<p>organized National Level Student Development Programme on "Redefining Skill Sets in the Era of Digitization" on 26th June 2021 • Research Forum in Collaboration with IQAC has organized an online Faculty Development Programme on "Research Funding Agencies" on 29TH May 2021 • Post- Graduate Department of Commerce in Collaboration with IQAC has organized a National Level Student Webinar on "Importance of Digital Literacy in Pandemic" on 19th July 2021</p>
To facilitate the Faculty to engage in Intellectual pursuit through Workshops	Many Seminars were organized by various departments on IPR
To encourage Faculty to register for Ph.D.	One Faculty has registered
Innovation & Projects	Gnana App was Created by Department of BCA
To Conduct Immunity Building & fitness Programme	<p>Two Days therapy session on "Relaxation Therapy to establish Calm and Optimism in this Pandemic" on 2nd &amp; 3rd June 2021</p> <ul style="list-style-type: none"> <li>• Department of Physical Education &amp; Sports in Collaboration with IQAC has organized 30 Days Immunity Boosting Digital Workout Sessions in Pandemic "Yoga, Pranayama, Fitness &amp; Meditation" from 21st June to 20th July 2021</li> </ul>
To conduct Medicinal Plant Exhibition	ECO Club organized Exhibition on Medicinal Plant
To provide Wi-Fi facility on the campus	Campus with Wi-Fi Facility
Formation of New Cells	CET Cell, Covid Cell, Minority Cell, OBC Cell, ICC

To organize Vaccination Drive	Health Club & IQAC in Collaboration with BBMP has organized "Covid-19 Vaccination Drive" on 6th July 2021
To register for online courses Like MOOC,SWAYAM,NPTEL	3 Faculty have registered and completed
Automation of Feedback	Feedback is automated in I-Boss EMS

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
General Body Meeting- Society of Sisters of St. Anne- Society No.19	18/11/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
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				1	6
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<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>07/03/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	07/03/2022
Year	Date of Submission				
2020-21	07/03/2022				
<b>15.Multidisciplinary / interdisciplinary</b>					
<b>16.Academic bank of credits (ABC):</b>					
<b>17.Skill development:</b>					
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>					
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>					
<b>20.Distance education/online education:</b>					

## Extended Profile

### 1.Programme

1.1

599

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 907

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 325Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 321

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 57

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 57

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>599</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>907</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>325</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>321</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>57</b>
File Description	Documents
Data Template	No File Uploaded

3.2	57
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	33
Total number of Classrooms and Seminar halls	
4.2	91.71401.2
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	160
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college being affiliated to Bengaluru City University abides by the norms and guidelines stipulated for CBCS curriculum delivery and implementation.

1.Department Activities: The Heads of the Departments hold meetings at the beginning of every semester to draw plan of action. Course plan, Time table and Workload are framed as per the curriculum provided by the university.

2.Department Fests: Exclusive Competitions are conducted to enable proficiency skills among the students.

#### 3.Experimental Learning:

- Internships -To make the students improve their industry skills while also learning how to work.

- **Projects** -To learn various skills and methods of analysis for effective way of writing reports.

**4.Experimental Learning:** Curriculum Delivery in Laboratories Practically and Mathematical Learning through Scilab..

**5.Remedial Class:** Revision sessions for slow learners through repetitive teaching. Classes are conducted post college hours.

**6. Guest Lectures, Webinars and Online Workshop** were organized to our students and they were also encouraged to Participate in the several online events organized by other colleges.

**7. Additional Guidance to Top Scorers:** To enable the advanced learners to secure ranks and Gold Medals in the University examinations from each program.

**8. ICT enabled Teaching:** Faculty prepare E-content for the effective delivery of the syllabus.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/1.1.1Additional-Document.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/1.1.1Additional-Document.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**1.University Calendar:** The Institution strictly adheres to the calendar sent by the affiliated University. Management, Principal and IQAC conduct an Annual Planning Meeting for the faculty to discuss and design the events pertaining to the Academic Calendar of the University every year.

**2.Academic Calendar:** The Academic Calendar is prepared by the institution before the commencement of the academic year.

**3.Research:** The IQAC plans for National /International Conferences and Seminars to empower the staff in the areas of



Research and finalizes the schedule during the Annual Planning Meeting.

4.Orientation: Department wise online Induction programme were conducted for students.

5.Continuous Internal Assessment (CIA): An exclusive Internal Examination Committee is formed during the Annual Planning Meeting. The Committee prepares the procedure for the conduct of the Examination

6.Cultural and Sports activities:

- Student Welfare Officers (SWOs) and its members are nominated during the Annual Planning Meeting. SWO conducted online investiture ceremony and Kala: Intra - Collegiate Fest.
- Sports Club had conducted walkathon for students and faculties of our college.

The Management and IQAC evaluates and gives suggestions based on the type of the department and quality of the activities organized during the Annual Evaluation Meeting at the end of the Academic Year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/1.1.2-circular.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/1.1.2-circular.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation**

**C. Any 2 of the above**

**process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

554

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum as per University followed by the college includes courses are as follows:

S1. No.

Subject Name

Program Name

Semester

1

Culture, Diversity and Society

BCOM & BBA

5th

2

Value Education

BCOM & BBA

6th

3.

Business skill development Course Community Service

BBA

2nd

4.

Personality Development

BA, BCA, BSC(PMC)

4th

5.

Indian constitution and Human Rights.

BCOM, BBA, BCA, BSC(PMC), BA & BSC Rehab

1st

6.

Environment Studies

BCOM, BBA, BCA, BSC(PMC), BA & BSC Rehab

2nd

7.

Science and Society

BCA, BSC(PMC), BA & BSC Rehab

3rd

Cross Cutting Issues

Name of the Club/Cell's

Events organized

Human Values & Professional Ethics

Heritage Club

- Guest Lecture on "Food as Medicine"

SC/ST cell

- Ambedkar Jayanti celebration

Health Club

- Free campus Covid Test
- National Pulse Polio Programme
- Faculty Development on 'Mental Tranquillity & Emotional Stability'

Sports Club

- 30 Days Immunity Boosting Digital Workshop

Consumer club

- Webinar conducted on "Psychological Impact of Covid-19"

Gender

Human Rights Cell

- Webinar on "WOMEN'S ROLE IN SOCIAL CHANGE"

Environment & Sustainability

Eco Club

- Webinar on Lessons Learnt from the Pandemic

NSS

- Swatch Bharath Campus Cleaning

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the **A. All of the above**

**institution from the following stakeholders****Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.stannescollege.in/feedback/">https://www.stannescollege.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.stannescollege.in/feedback/">https://www.stannescollege.in/feedback/</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

240

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

143

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts two internal examinations for each semester. The marks are evaluated and result analysis is performed by each of the departments. From this the slow learners and advanced learners are identified.

Strategies for slow learners:

1. Parent teachers meet: The aim of the meet is to address the academic issues faced by the students to the parent/guardian, so as to encourage the parental involvement in the academic growth of the ward.

2. Mentor-Mentee: The mentors have one on one interaction with their mentees and understand the progress in academic growth, sports, regularity, and active participation in co-curricular activities.

3.Counselling: Counselling is provided to the slow learners to identify the reasons for their low performance in studies.

4.Remedial Classes: Remedial classes are organised to improve performances of the student, teachers assigned to the particular student make sure to help the students to solve question papers and guide them through repetitive teaching.

Strategies for Advanced Learners:

Advanced Learning Program: Every department takes initiative to assist and encourage the students to obtain university ranks and centum. Accordingly, students are chosen from every class and provided with additional study materials.



File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.2.1-Advanced-learners-and-Slow-Learners.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.2.1-Advanced-learners-and-Slow-Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1	16

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential Learning

1. **Internship Programs:** B.Sc Rehabilitation Science, BCA, BBA and Humanities students undertake internship programs to gain in-depth knowledge about the subjects.

### Participatory Learning

1. **Seminars & Workshops:** Students are motivated to Present & participate in the Inter Collegiate, National & International Seminars & workshops.
2. **Competitions:** The students are encouraged to participate in Inter and Intra-Collegiate competitions to become competent in diverse fields.
3. **Product Launch:** The Department of Business Administration encourages the students to participate in product launch, which enhances their creativity.

### Problem Solving Methodology

1. **Unit tests:** Problem solving methodology encourages the students to believe in their ability to handle difficult concepts through unit tests.

2. **Self-Learning:** The students are triggered through special assignments. They learn by browsing, searching and exploring new things and concepts on the subjects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.3.1-student-centric-method.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.3.1-student-centric-method.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has strived to equip it with various ICT tools as follows:

**LCD Projectors:**

Projectors have been installed in Classrooms, Computer lab, Commerce lab and Seminar halls to enable the teachers and students to give PowerPoint and audio-visual presentations.

**E-Content:**

E-content developed by faculty is uploaded in E-content Cabin for easy access of students. E-platforms such as YouTube, G-Drive, SlideShare, PPT, etc.

**Library:**

Library is automated with Integrated Library Management System. The faculty and students have an access to e-books & e-journals through N-List .

**I-BOSS:**

I-Boss is installed to regularly upload and update student details such as attendance, mid-semester and end-semester marks, assignment that helps to generate the internal assessment Marks.

**ICT Infrastructure in campus:**

Three computer labs with internet connections upgraded with fiber net facility under ACT and BSNL.

Wi-Fi routers are installed to facilitate teachers in conducting classes via digital platform and CISCO WebEx subscription is purchased to facilitate in conducting various webinars and events.

Conferences, Seminar & Webinar:

1. AV Hall with projector and speakers .
2. They are live streamed in the institution's official YouTube channel.

Add-On Program:

The students are given with latest digital oriented add on programs to make them industry ready.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

366

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution as per the instructions laid down by the University conducts the Internal Assessment which is well designed to cover the syllabus completed and in accordance to the model question paper to give students an insight to the Board Examinations.

The Internal Examination Committee members under the guidance of the Principal plan the Internal exams for each of the semester. Two Internal exams (Mid - Sem exam and End- Sem exam) are conducted before the Final University examinations.

To bring in uniform internal evaluation, students are given an opportunity to attend the re-examination on absenteeism at certain unavoidable circumstances.

The assignments and project are well thought of, to give students different approach to academics and learn beyond the prescribed syllabus. The concerned subject teachers evaluate the answer scripts and discuss the same with the students.

The question papers set from each department are to be submitted to the Co-ordinator of the Committee a week prior. The evaluated scripts are given to the students to observe their feedback and remarks. The marks are recorded and updated in the internal software system (I-Boss) . The copy of the same is retained by each Department.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/2.5.1-Mechanism-of-Internal-Assessment-revised.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/2.5.1-Mechanism-of-Internal-Assessment-revised.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

### Mechanism:

A committee is formed for the conduct of the Internal Exams at the college level, following all guidelines and rules outlined

by the university.

Two internal assessment exams are conducted each semester. The department heads explain the calculating procedures to the students during their induction program.

#### Grievances:

Teachers and HODs are responsible for resolving any grievances with regard to internal exams. If students are absent for a reason such as illness/hospitalization or any emergency, any of the methods below is used. Conduct re-examinations, presentations, or oral tests, as appropriate.

The subject teachers handle grievances regarding marks awarded. Students may re-assess their answer scripts if their totals are incorrect.

Education Management System calculates internal assessments marks out of 30, and the university receives the same.

Departments used MCQ-based online tests for the Covid-19 pandemic.

Discrepancies in University semester exams must be reported to the principal who will notify the University.

After paying the prescribed fees, a student who scores less mark than expected can apply for revaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.5.2-Grievances-updated.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.5.2-Grievances-updated.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The University conducts an orientation programme whenever there is a change in syllabus. There is an in-depth discussion about the chapters and the weightage to be given to the various units.

The faculty members attend this meeting without fail to obtain the knowledge about the course outcomes.

Micro Teaching is the practice of many departments. The new faculty members are asked to present their existing knowledge about the programme and the course. The senior faculty members discuss the course syllabus in detail and assist the new comers for focusing on various units and the necessary teaching methodology to be adopted.

The Heads of the Departments discuss with the subject teachers about the various opportunities available to the students after the completion of the programme.

Lesson Plan is prepared by each faculty, taking into account the number of hours to be allotted to each of the units. The faculty is completely aware of the requirement of each of the subject.

To make the curriculum more effective the college conducts various value added programmes, seminars, workshops, conferences and industrial visits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.6.1-Awareness-of-the-Programme-and-Course-Outcomes.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.6.1-Awareness-of-the-Programme-and-Course-Outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Direct Evaluation

- Teachers give class tests, projects and assignments to measure the students' ability that ensures their academic potential and help them to do well in their final examinations.
- The regular internal examinations held twice in a semester give them an opportunity to know the outcome of the course immediately.

- The departments display the names of the students who secure 100% on the notice board and website with a congratulatory note.
- The Rank holders of the University feature in the college website. "Students Speak" is another feature at the St. Anne's College website in which the students opt in the outcome of their study.

### Indirect Evaluation

**Teachers Feedback:** The teachers provide their assessment on the curriculum, its delivery, expectations of the students and the outcome through a feedback process.

**Student Feedback System:** Students provide feedback at the end of the year to improve teaching effectiveness and enhance learning and improve assessment performance.

**Alumni Feedback System:** Alumni feedback offers important perspectives for evaluating academic programs and student services.

**Recruiter Feedback:** This is an important indicator of evaluation which is taken during the interview session in campus placements, through which candidate deserves to know how they performed in the interview.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stannescollege.in/feedback/">https://www.stannescollege.in/feedback/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

290



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf">https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.stannescollege.in/feedback/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

### ECO SYSTEM FOR INNOVATION

**Think Tank Cell:** The cell aims to provide a platform for students to think from different perspectives of thinking and become better decision makers. They were able understand how thinking can creatively add value to life, be self-reliant and more confident.

### INITIATIVES FOR CREATION

**Mother Gnanamma fund:** Mother Gnanamma fund is collected by students and faculty members for the distribution of free food and clothing during pandemic to the society. The same was distributed to the nearby communities who were in need.

### TRANSFER OF KNOWLEDGE

**Guest lecture and workshop:** All the Departments organize guest lectures inviting subject experts from different fields and Our faculty are invited as Guest speakers. Department of BCA has conducted workshops for better outlook towards Industry for students.

**Research Forum:** Research forum helps to create excellence in providing a platform for all the future research innovations.

**Placement Cell:** Placement cell focuses on enriching students and developing skills required by the industry. Conducted a drive by TCS company and students were selected through campus selections.

**Knowledge Sharing:** Community activity were conducted for sharing of knowledge

**CET cell** has conducted Student development programme and NET training was conducted for faculty.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/3.2.1-Eco-system-innovation-Transfer-of-knowledge.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/3.2.1-Eco-system-innovation-Transfer-of-knowledge.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social and societal transformation is an integral part of the college mission. The institution conducts extension activities through various cells and Clubs in the neighborhood community.

Swachh Bharat Abhiyan: Through this activity a sense of cleanliness and belonging to the neighborhood is induced.

Pulse Polio Programme: Students volunteered to immunize children in the neighborhood along with the local health workers. They come to an awareness on the importance of immunization.

Hunger drive and institutional visits: The outcome of such events enlightens the young minds of the students to do more such visits to encourage and motivate the elderly with a strong attitude.

Gender equality: Anti-Sexual Harassment Cell had organized a video presentation competition to promote gender equality among the students.

Mother Gnanamma Fund: Students contribute 1 rupee a day, faculty also contribute 500/- annually. Economically weaker students' fees was paid through this fund.

Eco- Friendly Menstrual Hygiene: a seminar was organized to create an awareness on Eco- Friendly Menstrual Hygiene Practices. It was an awareness session on reusable period products and menstruation to promote cleanliness with ecological balance.

Community service: These services are undertaken to sensitize students towards community service and also to enable students to learn about social entrepreneurship.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/3.4.1.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/3.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from**

**government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

15

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

360

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

49

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The Institution is well equipped with 31 ventilated class rooms, 2 libraries (UG-computerized library and PG) with an access to online resources, 2 computer labs, language lab, Optics Lab, Electronics Lab, Commerce Lab, Rehabilitation Science Lab, Auditorium, Audio-Visual Hall, Girls common Room, Health centre, Research centre, Prayer room and Indoor & Outdoor Recreational facilities to ensure productive campus life and provide a perfect ambience for academic pursuits.
- The institution has an impressive reference and lending library with a collection of around 11,704 UG books, 930 PG books, 495 gifted books, 514 SC/ST books, 22 National Journals, 05 International Journals, 15 Magazines, 15 Newspapers. The library has access to a number of e-journals and e-books through NLIST/INFLIBBET e-consortium. It has inter-library loan facility through British Council Library, Bangalore.
- Each department is provided with one E-classroom each equipped with LCD Projector and Wi-Fi connectivity.
- A Room is provided to conduct tailoring classes and craft.
- Institution has an Auditorium and AV Hall.
- UPS Connection for the regulation of electricity and voltage in Admin Block, Auditorium Block, PG Block, Computer lab and Library.
- The institution has 2 BSNL and 1 ACT Broad band Internet Connections and Wi-Fi facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/Additional-link-4.1.1infrastructure-and-physical-facilities-for-teaching--learning.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/Additional-link-4.1.1infrastructure-and-physical-facilities-for-teaching--learning.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.



## Cultural Facilities

- The college has facilities like auditorium which has 600 seating capacity and AV Hall which has 250 seating capacity to conduct fest, cultural activities and events.
- The college has a quadrangle where offstage events are conducted.
- In administrative block the college has a spacious hall in the basement and girl's common room where students practice for the cultural activities.

## Sports Facilities

- We have a quadrangle and well-equipped Sports room, where students can play indoor games like chess, caroms and shuttle cock.
- The college has volleyball, throw ball and basketball court in the campus.
- The college has obtained an MOU letter from concerned authority to make use of the Lourdes Ground to conduct Annual Sports meet.
- Yoga sessions are conducted for the students and faculty.
- To develop the fitness and concentration level of the students college has fitness centre(GYM)

Sl.No

Facility

Year of Establishment

Size

User Rate%

1

Auditorium

2007

4800 Sqft

100%

2

AV Hall

2017

2640 Sqft

100%

3

Quadrangle

2017

3300Sqft

100%

5

Shuttle-Badminton Court

2017

44 x 20m

85%

6

Volley ball Court

2017

1.85 x 30m

85%

7

Throw ball Court

2017

1.85 x 30m

85%

8

Basketball Court

2005

5000 Sqft

85%

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.1.2-photos-Facilities-available-for-Cultural-and-Sports.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.1.2-photos-Facilities-available-for-Cultural-and-Sports.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.1.3Link-to-Jeo-tagged-photos.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.1.3Link-to-Jeo-tagged-photos.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.09801

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: Yes

St. Anne's Library was established in the year 2005. It is computerized library developed by Easylib software version 4.2.2 into a barcode system collection of around UG books 11,704, PG books 930, Gifted Books 495, SC/ST books 514 books, 22 National Journals, 05 International Journals, 15 Magazines, 15 Newspapers. Also, the library facilitates access to a number of e-journals & e-books through NLIST/INFLIBNET e-consortium. The Library has Inter Library Loan facility through British Council Library, Bangalore.

Sl.No

Year

Name of ILMS software

Nature of automation (fully or partially)

Version

Year of Automation

01

2020

**Easylib software****Partially****4.4.2****2015**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.2.1_Library-additional-files.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.2.1_Library-additional-files.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.05942**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Cisco WebEx renewal was done in August 2020.
- 2 Laptops were bought (Dell in September 2020 and HP in October 2020)
- 8 modems were bought in the November 2020 to facilitate internet connection.
- Antivirus was bought for 39 computers in January 2021.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.3.1-additional.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.3.1-additional.pdf</a>

##### 4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.90874

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Physical Maintenance:

The Institution has a system to have annual maintenance contract for infrastructural facilities. Civil contractor, telecommunication contractor and elevator maintenance contractor assist the college by overseeing the buildings, telephone connections and the function of the elevator on call and

periodical visits.

#### Maintenance Committee:

- The Institution has a committee to monitor the needs and necessities of Physical Infrastructure, repair and renovation works to be undertaken.

#### Classrooms Maintenance

- Support staff cleans the classrooms, staff rooms, toilets, office, library, laboratories, college compound and parking area and involve in maintaining the garden.

#### Library:

- The Library Advisory Committee is headed by the Principal. There is a librarian (Coordinator) with an Assistant to help students and teaching faculty in searching and lending books in the library.
- All the books are maintained with a Barcode. Separate collection of Reference Books, Bound volumes of journals, Technical Reports and Compact Discs are maintained with barcodes.
- Registers are maintained both for students and Staff for entry exit.

#### Laboratory:

There are totally 10 labs in the College and each lab facilities/equipment's are monitored and maintained by respective departments.

#### Sports:

- The Physical Instructor coordinates with University and other institutions for Inter Collegiate Sports Competitions.

The Physical Instructor maintains Sports inventory.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.4.2-Policy-details-for-Maintaining-and-Utilizing-Physical-Academic-and-Support-Facilities.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.4.2-Policy-details-for-Maintaining-and-Utilizing-Physical-Academic-and-Support-Facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

107

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

90

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.stannescollege.in/capacity-building-skills-enhancement-initiatives/">https://www.stannescollege.in/capacity-building-skills-enhancement-initiatives/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**907**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**907**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

115

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council of the College is a group of elected students working together with the guidance of student welfare officer within the framework of the institution for student expression and assistance in college affairs and activities. The Students' council and associations bring dynamism in the college campus. Students develop leadership skills, team spirit and organizational skills by conducting various competitions, celebrations and events.

Students' representation in Academics: The Institution has a mechanism of electing Student Council and class representatives at the beginning of each academic year. They involve in maintaining discipline during college hours. Students' representation in Administration: Student Council works for implementing the ideals of the college in a benefitting manner. Student Volunteers represent in organizing Investiture Ceremony, Fresher's Day, Teachers' Day, Placement, College day and Graduation Day.

Students' representation in Departments: Students actively involved in conducting department fests for the respective departments.

Students' representation in co-curricular activities:

Eco Club: Creating awareness on environmental issues and Conducts rallies, street play etc.

Anti-Sexual Harassment Cell: The Cell tackles the problems of the students. It organizes women's day programmes and brings in

awareness on the plights of women and the rights pertaining to issues that can create a safer environment.

**NSS Unit:** Organizes outreach programmes like village camps, social awareness programmes, traffic control, Blood donation camps etc...

**AICUF (All India Catholic University Federation):** Conducts catechism classes, village awareness camps, organizes bible fest, Visits to orphanages, old age homes etc.

**Consumer Club:** Students receive adequate information about goods & services to protect from unfair, unethical practices of business. It creates awareness on the healthy, ethical practices of consumption, usage of natural and nutritional products.

**Health Club:** Conducts activities for the students to possess good health through preventive and curative measures.

**Red Cross Wing:** Conducts programs to promote respect for Life through anti -suicidal sessions, Camps to create wealth from waste and National integration through peace and justice.

**Sports Club:** The Sports club is committed to provide a healthy sporting habit among the students. It helps to build teamwork, coordination among diverse cultural & ethnic groups and mainly infuses discipline & instills the value system in one individual. The physical education director encourages students to participate in NCC by collaborating with other colleges.

**Heritage Club:** To create awareness towards the rich natural and cultural heritage of our country.

**Students representation in Extra-Curricular activities:** Student Council actively involves in organizing various Extracurricular activities for students like Intercollegiate and Inter class cultural fests.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AOAR/wp-content/uploads/2022/02/5.3.2.pdf">https://stannescollege.in/AOAR/wp-content/uploads/2022/02/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumnae association is an association of graduates or, more broadly, of former students. It is sometimes called an "Alumnae meet".

#### Necessities of an Alumnae Association

The enthusiasm and willingness of several individuals who are willing to take on the organizational initiative and sustain it.

The interest of a reasonable nucleus of alumnae to participate in the association's activities.

The College has an Alumnae association which was established in 2008. The association conducts regular alumnae meets annually.

#### Alumnae Suggestion for Post Graduate courses:

Institution has a good affinity with the Alumnae. The Alumnae has given a positive feedback. The Association conducts its annual meeting every year and provides a platform for the alumnae to reunite. They had expressed that the Institution has

to open PG courses so that they could pursue the Post Graduate course in the same institution before being placed. Considering their request, IQAC suggested to the management to obtain the approval from the university to start Post graduate courses.

They also prompted to give them an opportunity to participate in the Cultural events held in the Institution, considering which they were asked to perform an event on the College Day.

**Alumnae Lecture Series:** The office bearers for Alumnae Association are elected. They also suggested that they would address the present students. Hence Each department invites well placed Alumnae to give an insight to the students about the scope of the course and how they have to prepare themselves to be well placed. This interactive session has proved to be very useful. The Alumnae suggested to the Management to conduct courses which can train them in application of the content of the programs when they are employed.

**Alumnae Support for Placement:** The alumnae suggested various soft skill programs to enhance the employability of our students.

**Alumnae association support in Lockdown:** The Alumnae association and Department of English jointly organized virtual Webinar on 11th July 2020 with the theme "Enhancing English Skills for Career Building in Various Arena" for the Alumnae, UG and PG Students from various institutions.

They were given responsibilities to carry forward the mission of the Alumnae Association. They were also encouraged to promote our college and to participate in various programs of the college.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/5.4.1-ALUMNAE-REPORTS.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/5.4.1-ALUMNAE-REPORTS.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**



File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

St. Anne's Degree College for Women, Halasuru was established in the year 2005 and run by the Sisters of St. Anne founded by Mother Thatipathri Gnanamma a young widow in 1874 with the focus on educating and empowering young girls who were deprived of basic education rights. Since its inception the institution has been propelled by its vision and mission passed on its legacy by the foundress over the past 15 years. Piloted by its vision and mission statement the institution is committed towards empowering young and talented women from the economically and educationally weak sections of the society by providing them with knowledge, skills, values and development opportunities at affordable cost. The institution grants admission to all strata of society without any discrimination and stands true to its vision in creating a just society. The Institution strongly believes in promoting a culture of delegation of powers through strategic policies. Secretary - the Administrative Head of the Institution holds meetings with the Principal, Department Heads, Administrative Head and faculty members to discuss and deliberate upon academic and administrative concerns. Faculty members are assigned with roles and responsibilities to work in a congenial environment with complete transparency.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.1.1-Governance-of-the-Institution.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.1.1-Governance-of-the-Institution.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

St. Anne's Degree College for Women values and appreciates

democratic ways of governance and it is visible at every level. Decentralised and participative process is seen in the institution from administrative policy making bodies to the execution bodies.

### Case Study

When the state Government lifted Covid -19 induced restrictions and granted permission to all educational institutions to commence physical classes, the management initiated a meeting with the Principal, IQAC, staff and Health Club members. Various measures to be adopted to prevent the spread of COVID- 19 and to support the health and safety of students and staff were discussed and deliberated. The management with the consensus of the Principal and staff decided to conduct free Covid -19 vaccination drive within the campus. Healthclub, IQAC and the newly constituted Covid Cell in collaboration with BBMP Halasuru organised Covid -19 vaccination drive in the campus on 6th July 2021 and the first dose of Covishield vaccine was administered to students, staff and non - teaching staff. The second dose was administered on 29th September 2021. The students, staff and non-teaching staff actively participated in both the vaccination drives.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.1.2-Decentralization-and-Participative-Management.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.1.2-Decentralization-and-Participative-Management.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution has clear objectives and vision for providing quality education to students and service to the society. It also has a perspective plan for development. For this purpose the governing council of the institution meets twice a year during the academic session to take decisions.

### MAJOR DEPLOYMENTS

- Introduced M.Sc. Psychology programs in the college.
- New computers and projector were purchased

- Constructed Ramps and stone benches in quadrangle

#### Case study:

Educating and empowering women a motto that has always made St. Anne's unique. To Provide affordable higher education to the students, the department of BA, under the initiation of Ms. Shruthi BP, HOD department of Humanities, and the guidance of the Principal, Prof Nisha Joseph, and the Secretary and Administrator, Rev. Sr. Margaret Julie started the process of applying for PG psychology to the university.

Our aim to Provide an educational environment, that is safe, secure and nurturing to the intellectual needs of the student community. The PG department of Psychology received its approval from the university in the year 2019, with the 30 number of seats. The PG department of Psychology began its inception in the 2021 at the campus with 2 faculty, and 11 students.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.2.1-Strategic-Development-and-Deployment-Case-Study-final.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.2.1-Strategic-Development-and-Deployment-Case-Study-final.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### ORGANISATIONAL STRUCTURE OF THE INSTITUTION

The activities of the Institutes are guided, monitored and controlled by the Governing Body through Secretary and Principal Ex - Officio member. The organizational Structure is better explained by the diagram.

#### Administrative Level, Academic and Operational Level

The governance comprises of the Secretary - the Administrative Head of the Institution, Principal- the Academic Head, Governing Council, and Internal Quality Assurance Cell (IQAC). The Principal of the Institution is assisted by HODs, Faculty,

Office Superintendent, Student Welfare Officers and Coordinators of various cells/committees in decision making process of the Institution. Faculty members are assigned with the roles and responsibilities to work in a congenial environment with complete transparency. IQAC has a well-developed process to ensure quality benchmarks of academic and operational activities.

The Recruitment and appointment of faculty and staff, framing of service rules are done by the management. The important rules are clearly stated in the Service Rule Book.

#### Grievances:

1. For the faculty the grievance is communicated through Staff Coordinator

2. Separate Grievance cell is setup by the institution to handle students redressal. The list of members of this committee is available in the college handbook.

File Description	Documents
Paste link for additional information	<a href="https://www.stannescollege.in/educational-directives-of-sadc/">https://www.stannescollege.in/educational-directives-of-sadc/</a>
Link to Organogram of the institution webpage	<a href="https://www.stannescollege.in/organogram/">https://www.stannescollege.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Anne's Degree College for Women appreciates the employees' contributions towards its growth through effective welfare measures. The welfare schemes initiated are related to:

Leave, special permission, maternity leave, Employee's Provident Fund. The college contributes towards employees PF and ESI.

Special leave for PhD course work, entrance examinations.

Financial Support: The institution caters to the all the costs related to FDP's/conferences. These are sponsored by the management.

OOD is provided for attending University Duties, Workshops, and the like.

ON Campus Facilities: Free WIFI, Parking Facility, Laptop with internet facility is provided.

Facility for Research: Faculty is provided with research facilities to pursue their Ph.D.

Non-monetary benefits were provided to non-teaching staff during lock down period.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.3.1-The-institution-has-effective-welfare-measures-for-teaching-and-Non-teaching-staff-1-2.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.3.1-The-institution-has-effective-welfare-measures-for-teaching-and-Non-teaching-staff-1-2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college conducts appraisal for teaching and non-teaching faculty based on the following measures:

**Annual salary increment:** Employee salary is increased & disbursed in the month of July. Increments are given to faculty on award of PhD and on clearing teaching eligibility exams.

**Self-Appraisal form:** All the faculty are required to submit self-assessment form to the principal every year. Faculty performance is reviewed based on results, teaching skills, papers presented, conferences attended. Suggestions to faculty are given based on the analysis of feedback.

**Student feedback:** This comprises of collecting & analysing feedback from students on teaching quality, communication skills, subject knowledge, doubt clarification, punctuality. Feedback is taken every year to review staff performance and improvement.

**Performance Appraisal Report (PAR);** for Non-teaching staff is undertaken on annual basis. All appraisal reports are analysed and the overall working ability of individuals is assessed.

File Description	Documents
Paste link for additional information	<a href="https://www.stannescollege.in/wp-content/uploads/2021/06/students-fg.pdf">https://www.stannescollege.in/wp-content/uploads/2021/06/students-fg.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

St. Anne's Degree College for Women run by the Society of Sisters of St. Anne practices its own administration for financial regulation.

### Budget:

The budget for every academic year is prepared by the secretary and administrator of the college.

### Internal Audit:

The institution has its own internal audit mechanism. It is conducted by the Provincial/Vice President and the Procreator of



the province at the time of their visit to the college and signs the documents submitted to them for perusal.

#### External Audit:

The institution carries an elaborated external audit annually. The management and General Body of the Society approve and appoint the external auditor every year. Accordingly the external auditing company (Thomas and Co, Chartered Accountants, Chennai,) conducts the external audit. The process involves checking financial statements, accounting records, scrutinizing and verifying bills, and verifying assets.

The auditor submits a financial report after through scrutiny, in which the finding, opinions and comments are stated. Till date the external audit team has not observed and recorded any major finding and objections in the financial report. Minor errors pointed by the team are rectified immediately and measures are taken to avoid further errors.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.4.1-External-Audit-Report.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.4.1-External-Audit-Report.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is self-financed and is committed to the holistic development of the student community. Although the college is recognized under 2(f) no funds are received from UGC since the college is unaided. Fees collected from the students are the principle source of funding.

Proper planning and discussion is done for the optimum utilization of funds. The funds are equally used towards staff salary, amelioration of student community, infrastructural development, library and information Centre, purchase of equipment for lab for enhancing the teaching learning process through innovative techniques, physical maintenance and other works of the institution.

The Institution raises fund by collecting registration fees towards conferences, inter-collegiate cultural fests and paper presentation and publication fees.

Mother Gnanamma Fund is one of the sources for mobilization of resources. It is 'A rupee A day' scheme where the class teacher collects a rupee every day from each student. The amount collected is utilized for a social cause.

The institution conducts value added programs for the students every year. The fee towards this is collected along with the tuition fees and is accounted separately. The fee collected towards value added program is utilized to make payments to the vendors.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.4.3-institutional-Strategies-for-Mobilization-and-Utilization-of-resources.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.4.3-institutional-Strategies-for-Mobilization-and-Utilization-of-resources.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC significantly contributes in quality maintenance, quality enhancement and quality sustenance of the institution. The IQAC has striven to keep abreast with the new developments and quality enhancement initiatives as revised by NAAC.

IQAC took initiatives along with the faculty to conduct Remedial Classes for slow learners, additional guidance and special coaching for Advanced learners to secure University Ranks, innovation in teaching process and participative learning to enhance quality in education.

For Faculty - To enhance the quality in teaching learning process, IQAC initiated and organized various programs for faculty such as conferences, workshops, Faculty Development Program, Faculty Research Program, Professional Development Training Programme and they constantly encourage faculty to present papers and publish them in UGC CARE Journals.

For Students - CET Cell is formed with the aim to conduct various Competitive exam training and to build self- confidence among students to create a platform for sharing ideas and techniques and pooling of knowledge resources. IQAC also initiated to conduct webinar on IPR to understand about patent.

IQAC also initiates Internal Annual Academic Audits with Departments Heads at the end of academic year. IQAC members periodically reviews syllabus completion, time table allotment, work done diaries, remedial classes, value education classes, extra-curricular activity etc.

IQAC also took initiative for Automation of feedback process through I-Boss EMS which aims at incorporating the suggestions and recommendation put forth.

PRACTICE I: Professional Development Training Programme on NTA NET was conducted for the faculty to improve their learning skills and to help them to clear NET Exam for their better professional achievements.

The main objective of this Training Session was to cater to the faculty members the guidelines and step-by-step module for the preparation of NTA-NET Exam.

UGC-NET stands for the University Grant Commission National Eligibility Test conducted by NTA (National Testing Agency)

twice a year to determine the eligibility of post-graduate aspirants about a particular subject for the post of Assistant Professor or JRF (Junior Research Fellowship).

UGC NET Exam Pattern: UGC NET Exam pattern consists of two objective papers.

- UGC NET Paper-I (General Paper on Teaching and Research Aptitude) is common and mandatory for all aspirants. It is intended to improve the skills relating to Reasoning, General Knowledge, Teaching aptitude, Research aptitude and General mathematical expertise.
- UGC NET paper-II the subject for paper-II needs to be chosen by the aspirant. An aspirant can choose the subject of his/her post-graduation or a related subject. NTA Conducts the UGC NET Exam for a total of 81 subjects.

The resource person provided the aspirants a set of guidelines, strategies and tips for learning and cracking Paper I, emphasizing on the following its facets.

PRACTICE II: Competitive Examination Training Cell was modelled with the aim to create a platform for sharing ideas and techniques and building self-confidence to face Interview session and to conduct competitive exam training to take up government exams for the enrichment of the students and institution.

A webinar on "Competitive exams & Career Planning" was organised for all the students. The session focused on Overview of competitive exams, using social media like Quora and Pinterest for awareness. The session was conducted for the students which helped them to identify their personal and interpersonal competencies and develop their writing and analytical skills. Sessions on motivation and lateral thinking were also conducted. This session helped the students to understand the importance of goal setting and positive thinking. It also helped them to think differently and explore new ideas and thoughts. The speaker also gave information about English aptitude apps, time management, tips & tricks to clear the exams.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.5.1-Additional-Documents.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.5.1-Additional-Documents.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC periodically reviews the teaching learning process, structures & methodologies of operations and learning outcomes.**

#### **Institutional Reviews**

**i) Department Level Audit by Hods on syllabus completion**

**ii) Internal Academic Audit by IQAC**

The IQAC, has instituted periodical quality checks at the college level. The Cell has initiated and mandated continuous evaluation process and viable assessment mechanisms in a streamlined manner.

**i) Department Level Audit by HOD**

- Proper planning of all academic activities is done in advance before the beginning of the semester and is reflected in the Institutional level Academic calendar.
- Subject allocation is done based on the proficiency of the teachers.
- Systematic Lesson plan prepared by faculty and verified by the HOD and Principal.
- The IQAC has initiated Department Level Audit by HOD on coverage of syllabus in accordance with the University Curriculum. The HOD's conduct an audit prior to the semester end examination by Bengaluru City University and ensure that the syllabus is covered.
- Effective internal examination and evaluation systems are established.
- Slow & Fast learners are identified.
- Remedial classes are provided for slow learners and additional learning resources are provided to fast

learners.

- Student feedback is taken once a year through a structured questionnaire. Feedbacks are reviewed by Principal and areas that need improvement are communicated to the faculty members.

#### ii) Internal Academic Audit by IQAC

- IQAC has framed integrated framework in the form of file structure at each department level for Quality assurance in academic activities
- An internal audit is done by the IQAC coordinator on a yearly basis.
- Recommendations are provided for the improvement of the teaching learning process.

#### Implementation of Teaching Learning Reforms by IQAC

The Institution emphasises on learner-centric education approach and continuously works towards using Teaching Learning.

#### Example:1 : Use and Enrichment of ICT infrastructure

To address the challenges of remote learning amidst the pandemic, IQAC has undertaken several initiatives to support students and faculty members in their pursuit of education. In addition to online classes using various online platforms like Google Meet, WebEx and Zoom, the IQAC suggested to the departments to organize several National level programmes to promote student development. The Institution had subscribed to the annual plan of Cisco WebEx and the same platform was well utilized for organizing National level programmes specifically for students to enrich their learning process during the pandemic. In addition the IQAC organized a National Level Conference online and published selected papers in a UGC Care List Journal "Journal of Education "Rabindra Bharathi University".

#### Example 2: Automation of Feedback on Teachers by Students - Undergraduate Level

Providing consistent, individualized feedback to teachers is essential for improving instruction. The unexpected COVID-19 pandemic posed significant challenges to teachers' feedback-giving practice. The IQAC has implemented automation of the students' feedback on teachers using the iBoss Education

Management System of the institution. Performance insights through various analyses drive quality results. The principal reviews the feedback and identifies the necessary areas of improvement.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.5.2_Examples-of-Incremental-Improvements_IQAC_links-.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.5.2_Examples-of-Incremental-Improvements_IQAC_links-.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf">https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**a.Safety procedures are strictly followed inside the college in**

the following ways

- CCTV is fixed in the entrance and corridors to monitor
- COVID 19 safety measures are followed in our campus
- Student ID card is mandatory for entering the campus
- Anti-sexual harassment cell creates a secured atmosphere for women students and equip them with more knowledge about women rights and safety by organizing various programs such as seminars, workshops and so on..
- Safe and purified drinking water facility is provided for the students in the college campus.

b.The counseling cell strives to take care of the wellbeing of the students. They guide the students who face personal, interpersonal, academic, emotional and psycho, social problems.

c.To ease our students, the college has :

- A provision for girls common room in second floor- a place to relax, study, utilize for any discussions and other recreation in their free time.
- There is separate counter maintained by an attender to issue sanitary napkins and incinerator to dispose it.
- First aid kit for primary treatment in case of any unexpected injury and illness.
- Health room facility in the ground floor with cot & mattress for the students to take rest.

File Description	Documents
Annual gender sensitization action plan	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security-Annual-Gender.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security-Annual-Gender.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED**

**D. Any 1 of the above**



**bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management****Collection and disposal of waste:**

The college takes strict measures to deal with the waste management since it is very important for the protection of environment. Every class room is provided with a bin for collection of dry waste and wet waste is collected separately in a bin placed in each floor and disposed in proper manner. Measures are taken by college to dispose the collected waste to BBMP, everyday a vehicle from BBMP collects the segregated waste from the college campus.

**E-waste**

The electrical and electronic waste collected from all over the campus is segregated and disposed to the vendor. An MOU is signed with the vendor for this purpose. Majority of the e-waste such as CPU, monitors, batteries, projectors, motherboard, keyboards, and mouse are collected from the computer labs.

**Waste Recycling**

The college has a right practice of using used sheets to take prints for unofficial information and rough information for checking the content before finalizing.

The college encourages the students constantly to create awareness to help them realize the value of reuse of consumables and habituate for less waste generation

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Tolerance and Harmony towards cultural diversity:**

**Participation:**

The Student Welfare Organization (SWO) is committed for holistic development of students. It conducts various programs throughout the year to ensure students participation in Intra and Intercollegiate competitions that creates a sense of belonging, oneness and harmony among the participants.

**Organising:**

Our institution also organizes Intra-collegiate fest - Kala in association with the cultural committee with an objective of developing the cultural abilities of the students, to improve their capabilities to work as a team, to encourage them to participate in inter collegiate and university level competitions. The students gain self-confidence as they interact with fellow students and peers.

**Tolerance and Harmony towards Linguistic diversity:**

Linguistics is concerned with the nature of language and communication. It is obvious that languages play an important role in various aspects of our daily lives. Hence the Language departments (Department of Kannada Department of English) organize fests.

**Tolerance and Harmony towards communal and socio-economic diversity:**

Departments and extension units such as NSS unit and Health Club undertake activities such as Swatch Bharat campus cleaning, National Pulse Polio Programme and so on.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The directive of the institution is its vision and mission statement that engenders values for dignified living and socially responsible citizenship.

Daily Prayer:

The college inculcates values of punctuality and discipline through daily prayer followed by the National Anthem and Thought for the day.

Student Council

The students are provided with an opportunity to participate in structured leadership with academic personnel and heads as Student Council members

Anti-sexual harassment / Women's Cell seeks to mold the young women in the campus to achieve milestones of success. Women's Day celebration, and various webinars are conducted.

Equal Opportunity Cell (Human Rights Cell) conducted a Webinar on "Women's Role in Social Change"

Red Cross Wing conducted an Essay writing on "Roles and Responsibilities of the youth during the Pandemic".

The College celebrates "Ambedkar Jayanti" to commemorate the birth anniversary of Dr. Bhimrao Ramji Ambedkar and his contributions for the people through the constitution of India.

Eco club attempts to protect and improve natural environment. The club organized Green Week celebration and virtual workshop on "Stop India Spitting".

Health Club has taken initiatives and organized a vaccination drive of both 1st and 2nd dose to all students, teaching and non-teaching staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Primary-document.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Primary-document.pdf</a>
Any other relevant information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Secondary-document.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Secondary-document.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Christmas Day celebration**

Christmas is a time of love and peace. It is celebrated to inculcate the spirit of sharing and giving among students and also to spread the joy and happiness of festive season

- International Women's Day celebration

The Women Cell of our institution celebrates International Women's Day by organizing various events and seminars on women rights by inviting resource persons every year.

- Celebration of Ambedkar Jayanthi

The college celebrates "Ambedkar Jayanti" with great enthusiasm to commemorate the birth anniversary of Dr. Bhimrao Ramji Ambedkar and his contributions for the people of India.

- National Mathematics Day and National Science Day

The Department of Science commemorates the birth Anniversary of Sir Srinivasa Ramanujan & Sir. C V Raman by advocating the celebration of National Mathematics Day through Guest Lecture, Seminar & Webinar & Also National Science Day is been celebrated with the name "EVOLUTION 2K21" by organizing inter college events like photomontage, delineation.

- Independence day

The college feels that it is its abundant duty to inculcate values and instill in the minds and hearts of students the spirit of patriotism and nation building. Hence the institution conducts few competitions on Independence day and Republic day to add colour and flavor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

#### Best practice I

#### 1. Title of the Practice: Mother Gnanamma Fund - 'A day A Rupee'

#### 2. Objectives of the Practice

Mother Gnanamma Fund - A Day A Rupee scheme was formulated to provide the financial support for the needy and help them to fulfill their basic need for their day-to-day life. The scheme is 'committed to change lives'. The main objective of the scheme is to help the truly needy people who find difficult to meet with their basic requirements for their life. It has been observed that many people have been affected by impact of COVID 19.

#### 3. The Context

The Mother Gnanamma Fund initiative has been conceptualized to provide financial support to poor and needy. The scheme aims to reach various causes of community in order to improve the society. The Mother Gnanamma fund in 2020-21 was utilized for distribution of food and provisions for Chikka Nayakanahalli, C.K.Pura, Nayakanattythanda and Mangalavade village people in Pavagada from 20th December to 24th December 2020. The fund has also been further utilized to construct a new house for Ms.Chandavi & family in Pavagada. The sisters of society of St. Anne have identified this person who is in real basic need of a proper building for them to reside. On 14th January 2020, the society promised the family to construct a new house and the accordingly the same was completed in a short span of time.

#### 4. The Practice

The scheme was designed to raise a specific amount of money to meet the cause. The college has taken initiative to impart the value among students to be more philanthropic by introducing "A day a rupee scheme". Every class is provided with a donation box for the students to drop a rupee a day. Student volunteers under the guidance of class teachers collected one rupee from every student on daily basis. Apart from this faculty members, Principal and college management also contribute certain amount towards the fund for each semester. The fund collected will be utilized for the persons who are in need of help.



## 5. Evidence of Success

The scheme has helped several families in their hard times during pandemic. The distribution of provisions aided them to have a proper meal for certain period of time. Apart from that Ms. Chandavi & family in Pavagada were also satisfied and had a safe feel to lead their day to day life in their own residence.

Since it is not possible for every individual to support the needy, this initiative of joining hands together by contributing a very small amount was a great victory. Every benefactor had a pleased feel that even their small contribution has helped to serve for the society.

## 6. Problems Encountered and Resources required

The scheme required only the generous hearts to raise funds and not any physical properties or requirements to attain the objective. There was a problem in identifying the real needy people who is in sought of help. We had to really work to find the beneficiary of the scheme. Another major problem was that due to pandemic it wasn't possible to collect appropriate funds as per the practice and scheme (A day a rupee) from the students.

### Best practice II

1. Title of the Practice - One month Computer Literacy Workshop for school children.

2. Goal - The goal of the Department of Computer Application is "SKILL DEVELOPMENT & COMPUTER LITERACY" program through "FREE COMPUTER EDUCATION" in schools. It aims to reach out to the deprived students and give them the basic computer education and impart knowledge on technology.

### 3) The Context-

The only way to adequately prepare children for the future is through computer education classes that help them to learn about computers and technology. Preparing students for the workforce is one goal of education today .Since almost all jobs now and in the future will require students to use technology in some form; students need to begin learning the basics of how computers work and how technology enhances life. Hence the department decided

to implement this Free computer Literacy Programme with "RBANMS GGS (Senior Higher Primary School) and BBMP Government Boys High School, Ulsoor. The Programme syllabus is framed in accordance to the need and context. The workshop included Desktop basics and MS-Paint.

4).The practice- The Department of BCA was in the plan of conducting the service in the school. But due to the pandemic we were not able to continue the service for the academic year 2020 - 2021. Once the issue of pandemic resolve we will be resuming with the service of teaching the school children's with the knowledge of computer applications.

5) Evidence of Success- Since the department of BCA was not able to conduct the teaching in the school due to COVID -19 pandemic. There are no results of success.

6) Problems encountered and resources required-

Covid 19 pandemic was a great barrier to perform this service for the year 2020-2021. Since the educational institutions were functioning only via online classes the department was unable to continue with the service of teaching the computer basic to the government school children. Plans and measures are being adopted by the department to resume back and continue with the service for the next academic year.

File Description	Documents
Best practices in the Institutional website	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/03/BEST-PRACTICES.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/03/BEST-PRACTICES.pdf</a>
Any other relevant information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/01/BEST-PRACTICE-DOCUMENT.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/01/BEST-PRACTICE-DOCUMENT.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

St. Anne's Degree College for Women is the only college which offers B.Sc. Rehabilitation Science Programme

The under graduate programme Rehabilitation Science is one of the unique programme offered by our college. We take pride in being part of designing the curriculum, the course frame and regulations to institute this programme in the Bangalore University as it was never been offered by the university. There were no graduate level courses in rehabilitation in the whole state of Karnataka and even today ours is the only college which offers BSc. Rehabilitation Science.

It is to create an interest and awareness regarding the disabled in the students, by providing preventive aspects & programmes for disabled

It also aims to educate & enlighten the knowledge among the students as socially responsible citizens by providing an opportunity to serve the children with special need.

Concomitant to the vision & mission of the programme the Department of Rehab organizes various activities & events as follows

Workshops and Webinars organized

- Webinar on Special Education during Covid 19- challenges and Recommendations
- Webinar on Understanding Social Science Research
- Seminar on Intellectual Property rights
- Webinar on Academic Innovations and Teaching strategies

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college being affiliated to Bengaluru City University abides by the norms and guidelines stipulated for CBCS curriculum delivery and implementation.

1. Department Activities: The Heads of the Departments hold meetings at the beginning of every semester to draw plan of action. Course plan, Time table and Workload are framed as per the curriculum provided by the university.

2. Department Fests: Exclusive Competitions are conducted to enable proficiency skills among the students.

3. Experiential Learning:

- Internships -To make the students improve their industry skills while also learning how to work.
- Projects -To learn various skills and methods of analysis for effective way of writing reports.

4. Experimental Learning: Curriculum Delivery in Laboratories Practically and Mathematical Learning through Scilab..

5. Remedial Class: Revision sessions for slow learners through repetitive teaching. Classes are conducted post college hours.

6. Guest Lectures, Webinars and Online Workshop were organized to our students and they were also encouraged to Participate in the several online events organized by other colleges.

7. Additional Guidance to Top Scorers: To enable the advanced learners to secure ranks and Gold Medals in the University examinations from each program.

8. ICT enabled Teaching: Faculty prepare E-content for the

effective delivery of the syllabus.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://stannescollege.in/AOAR/wp-content/uploads/2021/12/1.1.1Additional-Document.pdf">https://stannescollege.in/AOAR/wp-content/uploads/2021/12/1.1.1Additional-Document.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.University Calendar: The Institution strictly adheres to the calendar sent by the affiliated University. Management, Principal and IQAC conduct an Annual Planning Meeting for the faculty to discuss and design the events pertaining to the Academic Calendar of the University every year.

2.Academic Calendar: The Academic Calendar is prepared by the institution before the commencement of the academic year.

3.Research: The IQAC plans for National /International Conferences and Seminars to empower the staff in the areas of Research and finalizes the schedule during the Annual Planning Meeting.

4.Orientation: Department wise online Induction programme were conducted for students.

5.Continuous Internal Assessment (CIA): An exclusive Internal Examination Committee is formed during the Annual Planning Meeting. The Committee prepares the procedure for the conduct of the Examination

6.Cultural and Sports activities:

- Student Welfare Officers (SWOs) and its members are nominated during the Annual Planning Meeting. SWO conducted online investiture ceremony and Kala: Intra - Collegiate Fest.
- Sports Club had conducted walkathon for students and

faculties of our college.

The Management and IQAC evaluates and gives suggestions based on the type of the department and quality of the activities organized during the Annual Evaluation Meeting at the end of the Academic Year.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/1.1.2-circular.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/1.1.2-circular.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**9**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

554

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Curriculum as per University followed by the college includes courses are as follows:

Sl. No.

Subject Name

Program Name

Semester

1

Culture, Diversity and Society

BCOM & BBA

5th

2

Value Education

BCOM & BBA

6th

3.

Business skill development Course Community Service

BBA

2nd

4.

Personality Development

BA, BCA, BSC(PMC)

4th

5.

Indian constitution and Human Rights.

BCOM, BBA, BCA, BSC(PMC), BA & BSC Rehab

1st



6.

Environment Studies

BCOM, BBA, BCA, BSC(PMC), BA & BSC Rehab

2nd

7.

Science and Society

BCA, BSC(PMC), BA & BSC Rehab

3rd

Cross Cutting Issues

Name of the Club/Cell's

Events organized

Human Values & Professional Ethics

Heritage Club

- Guest Lecture on "Food as Medicine"

SC/ST cell

- Ambedkar Jayanti celebration

Health Club

- Free campus Covid Test
- National Pulse Polio Programme
- Faculty Development on 'Mental Tranquillity & Emotional Stability'

Sports Club

- 30 Days Immunity Boosting Digital Workshop

Consumer club

- Webinar conducted on "Psychological Impact of Covid-19"

Gender

Human Rights Cell

- Webinar on "WOMEN'S ROLE IN SOCIAL CHANGE"

Environment & Sustainability

Eco Club

- Webinar on Lessons Learnt from the Pandemic

NSS

- Swatch Bharath Campus Cleaning

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="https://www.stannescollege.in/feedback/">https://www.stannescollege.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.stannescollege.in/feedback/">https://www.stannescollege.in/feedback/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**240**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**143**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts two internal examinations for each semester. The marks are evaluated and result analysis is performed by each of the departments. From this the slow learners and advanced learners are identified.

Strategies for slow learners:

1. Parent teachers meet: The aim of the meet is to address the academic issues faced by the students to the parent/guardian, so as to encourage the parental involvement in the academic growth of the ward.

2. Mentor-Mentee: The mentors have one on one interaction with their mentees and understand the progress in academic growth, sports, regularity, and active participation in co-curricular activities.

3.Counselling: Counselling is provided to the slow learners to identify the reasons for their low performance in studies.

4.Remedial Classes: Remedial classes are organised to improve performances of the student, teachers assigned to the particular student make sure to help the students to solve question papers and guide them through repetitive teaching.

Strategies for Advanced Learners:

Advanced Learning Program: Every department takes initiative to assist and encourage the students to obtain university ranks and centum. Accordingly, students are chosen from every class and provided with additional study materials.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.2.1-Advanced-learners-and-Slow-Learners.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.2.1-Advanced-learners-and-Slow-Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1	16

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential Learning

1. **Internship Programs:** B.Sc Rehabilitation Science, BCA, BBA and Humanities students undertake internship programs to gain in-depth knowledge about the subjects.

#### Participatory Learning

1. **Seminars & Workshops:** Students are motivated to Present & participate in the Inter Collegiate, National & International Seminars & workshops.
2. **Competitions:** The students are encouraged to participate in Inter and Intra-Collegiate competitions to become competent in diverse fields.
3. **Product Launch:** The Department of Business Administration encourages the students to participate in product launch, which enhances their creativity.

#### Problem Solving Methodology

1. **Unit tests:** Problem solving methodology encourages the students to believe in their ability to handle difficult concepts through unit tests.

2. **Self-Learning:** The students are triggered through special assignments. They learn by browsing, searching and exploring new things and concepts on the subjects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.3.1-student-centric-method.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/2.3.1-student-centric-method.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has strived to equip it with various ICT tools as follows:

**LCD Projectors:**

Projectors have been installed in Classrooms, Computer lab, Commerce lab and Seminar halls to enable the teachers and students to give PowerPoint and audio-visual presentations.

**E-Content:**

E-content developed by faculty is uploaded in E-content Cabin for easy access of students. E-platforms such as YouTube, G-Drive, SlideShare, PPT, etc.

**Library:**

Library is automated with Integrated Library Management System. The faculty and students have an access to e-books & e-journals through N-List .

**I-BOSS:**

I-Boss is installed to regularly upload and update student details such as attendance, mid-semester and end-semester marks, assignment that helps to generate the internal assessment Marks.

**ICT Infrastructure in campus:**

Three computer labs with internet connections upgraded with fiber net facility under ACT and BSNL.

Wi-Fi routers are installed to facilitate teachers in conducting classes via digital platform and CISCO WebEx subscription is purchased to facilitate in conducting various webinars and events.

**Conferences, Seminar & Webinar:**

1. AV Hall with projector and speakers .
2. They are live streamed in the institution's official YouTube channel.

**Add-On Program:**

The students are given with latest digital oriented add on programs to make them industry ready.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

53



File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

366

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution as per the instructions laid down by the University conducts the Internal Assessment which is well designed to cover the syllabus completed and in accordance to the model question paper to give students an insight to the Board Examinations.

The Internal Examination Committee members under the guidance of the Principal plan the Internal exams for each of the semester. Two Internal exams (Mid - Sem exam and End- Sem exam) are conducted before the Final University examinations.

To bring in uniform internal evaluation, students are given an opportunity to attend the re-examination on absenteeism at certain unavoidable circumstances.

The assignments and project are well thought of, to give students different approach to academics and learn beyond the prescribed syllabus. The concerned subject teachers evaluate the answer scripts and discuss the same with the students.

The question papers set from each department are to be submitted to the Co-ordinator of the Committee a week prior. The evaluated scripts are given to the students to observe their feedback and remarks. The marks are recorded and updated in the internal software system (I-Boss) . The copy of the same is retained by each Department.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/2.5.1-Mechanism-of-Internal-Assessment-revised.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/2.5.1-Mechanism-of-Internal-Assessment-revised.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**Mechanism:**

A committee is formed for the conduct of the Internal Exams at the college level, following all guidelines and rules outlined by the university.

Two internal assessment exams are conducted each semester. The department heads explain the calculating procedures to the students during their induction program.

**Grievances:**

Teachers and HODs are responsible for resolving any grievances with regard to internal exams. If students are absent for a reason such as illness/hospitalization or any emergency, any of the methods below is used. Conduct re-examinations, presentations, or oral tests, as appropriate.

The subject teachers handle grievances regarding marks awarded. Students may re-assess their answer scripts if their totals are incorrect.

Education Management System calculates internal assessments marks out of 30, and the university receives the same.

Departments used MCQ-based online tests for the Covid-19 pandemic.

Discrepancies in University semester exams must be reported to the principal who will notify the University.

After paying the prescribed fees, a student who scores less mark than expected can apply for revaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.5.2-Grievances-updated.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.5.2-Grievances-updated.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The University conducts an orientation programme whenever there is a change in syllabus. There is an in-depth discussion about the chapters and the weightage to be given to the various units. The faculty members attend this meeting without fail to obtain the knowledge about the course outcomes.

Micro Teaching is the practice of many departments. The new faculty members are asked to present their existing knowledge about the programme and the course. The senior faculty members discuss the course syllabus in detail and assist the new comers for focusing on various units and the necessary teaching methodology to be adopted.

The Heads of the Departments discuss with the subject teachers about the various opportunities available to the students after the completion of the programme.

Lesson Plan is prepared by each faculty, taking into account the number of hours to be allotted to each of the units. The faculty is completely aware of the requirement of each of the subject.

To make the curriculum more effective the college conducts various value added programmes, seminars, workshops, conferences and industrial visits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.6.1-Awareness-of-the-Programme-and-Course-Outcomes.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/03/2.6.1-Awareness-of-the-Programme-and-Course-Outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Direct Evaluation

- Teachers give class tests, projects and assignments to measure the students' ability that ensures their academic potential and help them to do well in their final examinations.
- The regular internal examinations held twice in a semester give them an opportunity to know the outcome of the course immediately.
- The departments display the names of the students who secure 100% on the notice board and website with a congratulatory note.
- The Rank holders of the University feature in the college website. "Students Speak" is another feature at the St. Anne's College website in which the students opt in the outcome of their study.

#### Indirect Evaluation

**Teachers Feedback:** The teachers provide their assessment on the curriculum, its delivery, expectations of the students and the outcome through a feedback process.

**Student Feedback System:** Students provide feedback at the end of the year to improve teaching effectiveness and enhance learning and improve assessment performance.

**Alumni Feedback System:** Alumni feedback offers important perspectives for evaluating academic programs and student services.

**Recruiter Feedback:** This is an important indicator of evaluation which is taken during the interview session in campus placements, through which candidate deserves to know how they performed in the interview.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stannescollege.in/feedback/">https://www.stannescollege.in/feedback/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

290

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf">https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.stannescollege.in/feedback/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research

**projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### ECO SYSTEM FOR INNOVATION

Think Tank Cell: The cell aims to provide a platform for students to think from different perspectives of thinking and become better decision makers. They were able understand how thinking can creatively add value to life, be self-reliant and more confident.

#### INITIATIVES FOR CREATION

Mother Gnanamma fund: Mother Gnanamma fund is collected by students and faculty members for the distribution of free food and clothing during pandemic to the society. The same was distributed to the nearby communities who were in need.

#### TRANSFER OF KNOWLEDGE

Guest lecture and workshop: All the Departments organize guest lectures inviting subject experts from different fields and Our faculty are invited as Guest speakers. Department of BCA has conducted workshops for better outlook towards Industry for students.

Research Forum: Research forum helps to create excellence in providing a platform for all the future research innovations.

Placement Cell: Placement cell focuses on enriching students and developing skills required by the industry. Conducted a drive by TCS company and students were selected through campus selections.

Knowledge Sharing: Community activity were conducted for sharing of knowledge

CET cell has conducted Student development programme and NET training was conducted for faculty.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/3.2.1-Eco-system-innovation-Transfer-of-knowledge.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/3.2.1-Eco-system-innovation-Transfer-of-knowledge.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during

**the year**

**19**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Social and societal transformation is an integral part of the college mission. The institution conducts extension activities through various cells and Clubs in the neighborhood community.**

**Swachh Bharat Abhiyan: Through this activity a sense of cleanliness and belonging to the neighborhood is induced.**

**Pulse Polio Programme: Students volunteered to immunize children in the neighborhood along with the local health workers. They come to an awareness on the importance of immunization.**

**Hunger drive and institutional visits: The outcome of such events enlightens the young minds of the students to do more**

such visits to encourage and motivate the elderly with a strong attitude.

**Gender equality:** Anti-Sexual Harassment Cell had organized a video presentation competition to promote gender equality among the students.

**Mother Gnanamma Fund:** Students contribute 1 rupee a day, faculty also contribute 500/- annually. Economically weaker students' fees was paid through this fund.

**Eco- Friendly Menstrual Hygiene:** a seminar was organized to create an awareness on Eco- Friendly Menstrual Hygiene Practices. It was an awareness session on reusable period products and menstruation to promote cleanliness with ecological balance.

**Community service:** These services are undertaken to sensitize students towards community service and also to enable students to learn about social entrepreneurship.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/3.4.1.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/3.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### **3.4.3 - Number of extension and outreach programs conducted by the institution**

through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

15

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

360

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

49

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

- The Institution is well equipped with 31 ventilated class rooms, 2 libraries (UG-computerized library and PG) with an access to online resources, 2 computer labs, language lab, Optics Lab, Electronics Lab, Commerce Lab, Rehabilitation Science Lab, Auditorium, Audio-Visual Hall, Girls common Room, Health centre, Research centre, Prayer room and Indoor & Outdoor Recreational facilities to ensure productive campus life and provide a perfect ambience for academic pursuits.

- The institution has an impressive reference and lending library with a collection of around 11,704 UG books, 930 PG books, 495 gifted books, 514 SC/ST books, 22 National Journals, 05 International Journals, 15 Magazines, 15 Newspapers. The library has access to a number of e-journals and e-books through NLIST/INFLIBNET e-consortium. It has inter-library loan facility through British Council Library, Bangalore.
- Each department is provided with one E-classroom each equipped with LCD Projector and Wi-Fi connectivity.
- A Room is provided to conduct tailoring classes and craft.
- Institution has an Auditorium and AV Hall.
- UPS Connection for the regulation of electricity and voltage in Admin Block, Auditorium Block, PG Block, Computer lab and Library.
- The institution has 2 BSNL and 1 ACT Broad band Internet Connections and Wi-Fi facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/Additional-link-4.1.1/infrastructure-and-physical-facilities-for-teaching--learning.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/Additional-link-4.1.1/infrastructure-and-physical-facilities-for-teaching--learning.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Cultural Facilities

- The college has facilities like auditorium which has 600 seating capacity and AV Hall which has 250 seating capacity to conduct fest, cultural activities and events.
- The college has a quadrangle where offstage events are conducted.
- In administrative block the college has a spacious hall in the basement and girl's common room where students practice for the cultural activities.

#### Sports Facilities

- We have a quadrangle and well-equipped Sports room, where students can play indoor games like chess, caroms and shuttle cock.
- The college has volleyball, throw ball and basketball court in the campus.
- The college has obtained an MOU letter from concerned authority to make use of the Lourdes Ground to conduct Annual Sports meet.
- Yoga sessions are conducted for the students and faculty.
- To develop the fitness and concentration level of the students college has fitness centre(GYM)

Sl.No

Facility

Year of Establishment

Size

User Rate%

1

Auditorium

2007

4800 Sqft

100%

2

AV Hall

2017

2640 Sqft

100%

3

Quadrangle

2017

3300Sqft

100%

5

Shuttle-Badminton Court

2017

44 x 20m

85%

6

Volley ball Court

2017

1.85 x 30m

85%

7

Throw ball Court

2017

1.85 x 30m

85%

8

Basketball Court

2005

5000 Sqft

85%



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.1.2-photos-Facilities-available-for-Cultural-and-Sports.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.1.2-photos-Facilities-available-for-Cultural-and-Sports.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.1.3Link-to-Jeo-tagged-photos.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.1.3Link-to-Jeo-tagged-photos.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.09801

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Response: Yes**

St. Anne's Library was established in the year 2005. It is computerized library developed by Easylib software version 4.2.2 into a barcode system collection of around UG books 11,704, PG books 930, Gifted Books 495, SC/ST books 514 books, 22 National Journals, 05 International Journals, 15 Magazines, 15 Newspapers. Also, the library facilitates access to a number of e-journals & e-books through NLIST/INFLIBNET e-consortium. The Library has Inter Library Loan facility through British Council Library, Bangalore.

Sl.No

Year

Name of ILMS software

Nature of automation (fully or partially)

Version

Year of Automation

01

2020

Easylib software

Partially

## 4.4.2

2015

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://stannescollege.in/AOAR/wp-content/uploads/2021/12/4.2.1_Library-additional-files.pdf">https://stannescollege.in/AOAR/wp-content/uploads/2021/12/4.2.1_Library-additional-files.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

2.05942

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

- Cisco WebEx renewal was done in August 2020.
- 2 Laptops were bought (Dell in September 2020 and HP in October 2020)
- 8 modems were bought in the November 2020 to facilitate internet connection.
- Antivirus was bought for 39 computers in January 2021.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.3.1-additional.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/4.3.1-additional.pdf</a>

**4.3.2 - Number of Computers**

160

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.90874

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Physical Maintenance:

The Institution has a system to have annual maintenance contract for infrastructural facilities. Civil contractor, telecommunication contractor and elevator maintenance contractor assist the college by overseeing the buildings, telephone connections and the function of the elevator on call and periodical visits.

##### Maintenance Committee:

- The Institution has a committee to monitor the needs

and necessities of Physical Infrastructure, repair and renovation works to be undertaken.

#### Classrooms Maintenance

- Support staff cleans the classrooms, staff rooms, toilets, office, library, laboratories, college compound and parking area and involve in maintaining the garden.

#### Library:

- The Library Advisory Committee is headed by the Principal. There is a librarian (Coordinator) with an Assistant to help students and teaching faculty in searching and lending books in the library.
- All the books are maintained with a Barcode. Separate collection of Reference Books, Bound volumes of journals, Technical Reports and Compact Discs are maintained with barcodes.
- Registers are maintained both for students and Staff for entry exit.

#### Laboratory:

There are totally 10 labs in the College and each lab facilities/equipment's are monitored and maintained by respective departments.

#### Sports:

- The Physical Instructor coordinates with University and other institutions for Inter Collegiate Sports Competitions.

The Physical Instructor maintains Sports inventory.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.4.2-Policy-details-for-Maintaining-and-Utilizing-Physical-Academic-and-Support-Facilities.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/4.4.2-Policy-details-for-Maintaining-and-Utilizing-Physical-Academic-and-Support-Facilities.pdf</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

107

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

90

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health**

**A. All of the above**

and hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	<a href="https://www.stannescollege.in/capacity-building-skills-enhancement-initiatives/">https://www.stannescollege.in/capacity-building-skills-enhancement-initiatives/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
907	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
907	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

115

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

**Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council of the College is a group of elected

students working together with the guidance of student welfare officer within the framework of the institution for student expression and assistance in college affairs and activities. The Students' council and associations bring dynamism in the college campus. Students develop leadership skills, team spirit and organizational skills by conducting various competitions, celebrations and events.

**Students' representation in Academics:** The Institution has a mechanism of electing Student Council and class representatives at the beginning of each academic year. They involve in maintaining discipline during college hours.

**Students' representation in Administration:** Student Council works for implementing the ideals of the college in a benefitting manner. Student Volunteers represent in organizing Investiture Ceremony, Fresher's Day, Teachers' Day, Placement, College day and Graduation Day.

**Students' representation in Departments:** Students actively involved in conducting department fests for the respective departments.

**Students' representation in co-curricular activities:**

**Eco Club:** Creating awareness on environmental issues and Conducts rallies, street play etc.

**Anti-Sexual Harassment Cell:** The Cell tackles the problems of the students. It organizes women's day programmes and brings in awareness on the plights of women and the rights pertaining to issues that can create a safer environment.

**NSS Unit:** Organizes outreach programmes like village camps, social awareness programmes, traffic control, Blood donation camps etc...

**AICUF (All India Catholic University Federation):** Conducts catechism classes, village awareness camps, organizes bible fest, Visits to orphanages, old age homes etc.

**Consumer Club:** Students receive adequate information about goods & services to protect from unfair, unethical practices of business. It creates awareness on the healthy, ethical practices of consumption, usage of natural and nutritional products.

**Health Club:** Conducts activities for the students to possess good health through preventive and curative measures.

**Red Cross Wing:** Conducts programs to promote respect for Life through anti -suicidal sessions, Camps to create wealth from waste and National integration through peace and justice.

**Sports Club:** The Sports club is committed to provide a healthy sporting habit among the students. It helps to build teamwork, coordination among diverse cultural & ethnic groups and mainly infuses discipline & instills the value system in one individual. The physical education director encourages students to participate in NCC by collaborating with other colleges.

**Heritage Club:** To create awareness towards the rich natural and cultural heritage of our country.

**Students representation in Extra-Curricular activities:** Student Council actively involves in organizing various Extracurricular activities for students like Intercollegiate and Inter class cultural fests.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/5.3.2.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumnae association is an association of graduates or, more broadly, of former students. It is sometimes called an "Alumnae meet".

##### Necessities of an Alumnae Association

The enthusiasm and willingness of several individuals who are willing to take on the organizational initiative and sustain it.

The interest of a reasonable nucleus of alumnae to participate in the association's activities.

The College has an Alumnae association which was established in 2008. The association conducts regular alumnae meets annually.

##### Alumnae Suggestion for Post Graduate courses:

Institution has a good affinity with the Alumnae. The Alumnae has given a positive feedback. The Association conducts its annual meeting every year and provides a platform for the alumnae to reunite. They had expressed that the Institution has to open PG courses so that they could pursue the Post Graduate course in the same institution before being placed. Considering their request, IQAC suggested to the management to obtain the approval from the university to start Post graduate courses.

They also prompted to give them an opportunity to participate in the Cultural events held in the Institution, considering which they were asked to perform an event on the College Day.

**Alumnae Lecture Series:** The office bearers for Alumnae Association are elected. They also suggested that they would address the present students. Hence Each department invites well placed Alumnae to give an insight to the students about the scope of the course and how they have to prepare themselves to be well placed. This interactive session has proved to be very useful. The Alumnae suggested to the Management to conduct courses which can train them in application of the content of the programs when they are employed.

**Alumnae Support for Placement:** The alumnae suggested various soft skill programs to enhance the employability of our students.

**Alumnae association support in Lockdown:** The Alumnae association and Department of English jointly organized virtual Webinar on 11th July 2020 with the theme "Enhancing English Skills for Career Building in Various Arena" for the Alumnae, UG and PG Students from various institutions.

They were given responsibilities to carry forward the mission of the Alumnae Association. They were also encouraged to promote our college and to participate in various programs of the college.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/5.4.1-ALUMNAE-REPORTS.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/5.4.1-ALUMNAE-REPORTS.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

St. Anne's Degree College for Women, Halasuru was established in the year 2005 and run by the Sisters of St. Anne founded by Mother Thatipathri Gnanamma a young widow in 1874 with the focus on educating and empowering young girls who were deprived of basic education rights. Since its inception the institution has been propelled by its vision and mission passed on its legacy by the foundress over the past 15 years. Piloted by its vision and mission statement the institution is committed towards empowering young and talented women from the economically and educationally weak sections of the society by providing them with knowledge, skills, values and development opportunities at affordable cost. The institution grants admission to all strata of society without any discrimination and stands true to its vision in creating a just society. The Institution strongly believes in promoting a culture of delegation of powers through strategic policies. Secretary - the Administrative Head of the Institution holds meetings with the Principal, Department Heads, Administrative Head and faculty members to discuss and deliberate upon academic and administrative concerns. Faculty members are assigned with roles and responsibilities to work in a congenial environment with complete transparency.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.1.1-Governance-of-the-Institution.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.1.1-Governance-of-the-Institution.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

St. Anne's Degree College for Women values and appreciates democratic ways of governance and it is visible at every level. Decentralised and participative process is seen in the institution from administrative policy making bodies to the execution bodies.

## Case Study

When the state Government lifted Covid -19 induced restrictions and granted permission to all educational institutions to commence physical classes, the management initiated a meeting with the Principal, IQAC, staff and Health Club members. Various measures to be adopted to prevent the spread of COVID- 19 and to support the health and safety of students and staff were discussed and deliberated. The management with the consensus of the Principal and staff decided to conduct free Covid -19 vaccination drive within the campus. Healthclub, IQAC and the newly constituted Covid Cell in collaboration with BBMP Halasuru organised Covid -19 vaccination drive in the campus on 6th July 2021 and the first dose of Covishield vaccine was administered to students, staff and non - teaching staff. The second dose was administered on 29th September 2021. The students, staff and non-teaching staff actively participated in both the vaccination drives.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.1.2-Decentralization-and-Participative-Management.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.1.2-Decentralization-and-Participative-Management.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution has clear objectives and vision for providing quality education to students and service to the society. It also has a perspective plan for development. For this purpose the governing council of the institution meets twice a year during the academic session to take decisions.

### MAJOR DEPLOYMENTS

- Introduced M.Sc. Psychology programs in the college.
- New computers and projector were purchased
- Constructed Ramps and stone benches in quadrangle

Case study:



Educating and empowering women a motto that has always made St. Anne's unique. To Provide affordable higher education to the students, the department of BA, under the initiation of Ms. Shruthi BP, HOD department of Humanities, and the guidance of the Principal, Prof Nisha Joseph, and the Secretary and Administrator, Rev. Sr. Margaret Julie started the process of applying for PG psychology to the university.

Our aim to Provide an educational environment, that is safe, secure and nurturing to the intellectual needs of the student community. The PG department of Psychology received its approval from the university in the year 2019, with the 30 number of seats. The PG department of Psychology began its inception in the 2021 at the campus with 2 faculty, and 11 students.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.2.1-Strategic-Development-and-Deployment-Case-Study-final.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.2.1-Strategic-Development-and-Deployment-Case-Study-final.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### ORGANISATIONAL STRUCTURE OF THE INSTITUTION

The activities of the Institutes are guided, monitored and controlled by the Governing Body through Secretary and Principal Ex - Officio member. The organizational Structure is better explained by the diagram.

#### Administrative Level, Academic and Operational Level

The governance comprises of the Secretary - the Administrative Head of the Institution, Principal- the Academic Head, Governing Council, and Internal Quality Assurance Cell (IQAC). The Principal of the Institution is assisted by HODs, Faculty, Office Superintendent, Student

Welfare Officers and Coordinators of various cells/committees in decision making process of the Institution. Faculty members are assigned with the roles and responsibilities to work in a congenial environment with complete transparency. IQAC has a well-developed process to ensure quality benchmarks of academic and operational activities.

The Recruitment and appointment of faculty and staff, framing of service rules are done by the management. The important rules are clearly stated in the Service Rule Book.

**Grievances:**

1. For the faculty the grievance is communicated through Staff Coordinator

2. Separate Grievance cell is setup by the institution to handle students redressal. The list of members of this committee is available in the college handbook.

File Description	Documents
Paste link for additional information	<a href="https://www.stannescollege.in/educational-directives-of-sadc/">https://www.stannescollege.in/educational-directives-of-sadc/</a>
Link to Organogram of the institution webpage	<a href="https://www.stannescollege.in/organogram/">https://www.stannescollege.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

St. Anne's Degree College for Women appreciates the employees' contributions towards its growth through effective welfare measures. The welfare schemes initiated are related to:

Leave, special permission, maternity leave, Employee's Provident Fund. The college contributes towards employees PF and ESI.

Special leave for PhD course work, entrance examinations.

Financial Support: The institution caters to the all the costs related to FDP's/conferences. These are sponsored by the management.

OOD is provided for attending University Duties, Workshops, and the like.

ON Campus Facilities: Free WIFI, Parking Facility, Laptop with internet facility is provided.

Facility for Research: Faculty is provided with research facilities to pursue their Ph.D.

Non-monetary benefits were provided to non-teaching staff during lock down period.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.3.1-The-institution-has-effective-welfare-measures-for-teaching-and-Non-teaching-staff-1-2.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.3.1-The-institution-has-effective-welfare-measures-for-teaching-and-Non-teaching-staff-1-2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

39

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The college conducts appraisal for teaching and non-teaching faculty based on the following measures:**

**Annual salary increment:** Employee salary is increased & disbursed in the month of July. Increments are given to faculty on award of PhD and on clearing teaching eligibility exams.

**Self-Appraisal form:** All the faculty are required to submit self-assessment form to the principal every year. Faculty performance is reviewed based on results, teaching skills, papers presented, conferences attended. Suggestions to faculty are given based on the analysis of feedback.

**Student feedback:** This comprises of collecting & analysing feedback from students on teaching quality, communication skills, subject knowledge, doubt clarification, punctuality. Feedback is taken every year to review staff performance and improvement.

**Performance Appraisal Report (PAR);** for Non-teaching staff is undertaken on annual basis. All appraisal reports are analysed and the overall working ability of individuals is assessed.

File Description	Documents
Paste link for additional information	<a href="https://www.stannescollege.in/wp-content/uploads/2021/06/students-fq.pdf">https://www.stannescollege.in/wp-content/uploads/2021/06/students-fq.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

St. Anne's Degree College for Women run by the Society of Sisters of St. Anne practices its own administration for financial regulation.

##### **Budget:**

The budget for every academic year is prepared by the secretary and administrator of the college.

##### **Internal Audit:**

The institution has its own internal audit mechanism. It is conducted by the Provincial/Vice President and the Procreator of the province at the time of their visit to the college and signs the documents submitted to them for perusal.

#### External Audit:

The institution carries an elaborated external audit annually. The management and General Body of the Society approve and appoint the external auditor every year. Accordingly the external auditing company (Thomas and Co, Chartered Accountants, Chennai,) conducts the external audit. The process involves checking financial statements, accounting records, scrutinizing and verifying bills, and verifying assets.

The auditor submits a financial report after through scrutiny, in which the finding, opinions and comments are stated. Till date the external audit team has not observed and recorded any major finding and objections in the financial report. Minor errors pointed by the team are rectified immediately and measures are taken to avoid further errors.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.4.1-External-Audit-Report.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/6.4.1-External-Audit-Report.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is self-financed and is committed to the holistic development of the student community. Although the college is recognized under 2(f) no funds are received from UGC since the college is unaided. Fees collected from the students are the principle source of funding.

Proper planning and discussion is done for the optimum utilization of funds. The funds are equally used towards staff salary, amelioration of student community, infrastructural development, library and information Centre, purchase of equipment for lab for enhancing the teaching learning process through innovative techniques, physical maintenance and other works of the institution.

The Institution raises fund by collecting registration fees towards conferences, inter-collegiate cultural fests and paper presentation and publication fees.

Mother Gnanamma Fund is one of the sources for mobilization of resources. It is 'A rupee A day' scheme where the class teacher collects a rupee every day from each student. The amount collected is utilized for a social cause.

The institution conducts value added programs for the students every year. The fee towards this is collected along with the tuition fees and is accounted separately. The fee collected towards value added program is utilized to make payments to the vendors.



File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.4.3-institutional-Stratergies-for-Mobilization-and-Utilization-of-resources.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.4.3-institutional-Stratergies-for-Mobilization-and-Utilization-of-resources.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC significantly contributes in quality maintenance, quality enhancement and quality sustenance of the institution. The IQAC has striven to keep abreast with the new developments and quality enhancement initiatives as revised by NAAC.

IQAC took initiatives along with the faculty to conduct Remedial Classes for slow learners, additional guidance and special coaching for Advanced learners to secure University Ranks, innovation in teaching process and participative learning to enhance quality in education.

For Faculty - To enhance the quality in teaching learning process, IQAC initiated and organized various programs for faculty such as conferences, workshops, Faculty Development Program, Faculty Research Program, Professional Development Training Programme and they constantly encourage faculty to present papers and publish them in UGC CARE Journals.

For Students - CET Cell is formed with the aim to conduct various Competitive exam training and to build self-confidence among students to create a platform for sharing ideas and techniques and pooling of knowledge resources. IQAC also initiated to conduct webinar on IPR to understand about patent.

IQAC also initiates Internal Annual Academic Audits with Departments Heads at the end of academic year. IQAC members periodically reviews syllabus completion, time table allotment, work done diaries, remedial classes, value education classes, extra-curricular activity etc.

IQAC also took initiative for Automation of feedback process through I-Boss EMS which aims at incorporating the suggestions and recommendation put forth.

**PRACTICE I: Professional Development Training Programme on NTA NET** was conducted for the faculty to improve their learning skills and to help them to clear NET Exam for their better professional achievements.

The main objective of this Training Session was to cater to the faculty members the guidelines and step-by-step module for the preparation of NTA-NET Exam.

UGC-NET stands for the University Grant Commission National Eligibility Test conducted by NTA (National Testing Agency) twice a year to determine the eligibility of post-graduate aspirants about a particular subject for the post of Assistant Professor or JRF (Junior Research Fellowship).

**UGC NET Exam Pattern:** UGC NET Exam pattern consists of two objective papers.

- UGC NET Paper-I (General Paper on Teaching and Research Aptitude) is common and mandatory for all aspirants. It is intended to improve the skills relating to Reasoning, General Knowledge, Teaching aptitude, Research aptitude and General mathematical expertise.
- UGC NET paper-II the subject for paper-II needs to be chosen by the aspirant. An aspirant can choose the subject of his/her post-graduation or a related subject. NTA Conducts the UGC NET Exam for a total of 81 subjects.

The resource person provided the aspirants a set of guidelines, strategies and tips for learning and cracking Paper I, emphasizing on the following its facets.

**PRACTICE II: Competitive Examination Training Cell** was modelled with the aim to create a platform for sharing ideas and techniques and building self-confidence to face Interview session and to conduct competitive exam training to take up government exams for the enrichment of the students and institution.

A webinar on "Competitive exams & Career Planning" was

organised for all the students. The session focused on Overview of competitive exams, using social media like Quora and Pinterest for awareness. The session was conducted for the students which helped them to identify their personal and interpersonal competencies and develop their writing and analytical skills. Sessions on motivation and lateral thinking were also conducted. This session helped the students to understand the importance of goal setting and positive thinking. It also helped them to think differently and explore new ideas and thoughts. The speaker also gave information about English aptitude apps, time management, tips & tricks to clear the exams.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.5.1-Additional-Documents.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/01/6.5.1-Additional-Documents.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC periodically reviews the teaching learning process, structures & methodologies of operations and learning outcomes.**

#### **Institutional Reviews**

**i) Department Level Audit by Hods on syllabus completion**

**ii) Internal Academic Audit by IQAC**

The IQAC, has instituted periodical quality checks at the college level. The Cell has initiated and mandated continuous evaluation process and viable assessment mechanisms in a streamlined manner.

**i) Department Level Audit by HOD**

- Proper planning of all academic activities is done in advance before the beginning of the semester and is reflected in the Institutional level Academic calendar.

- Subject allocation is done based on the proficiency of the teachers.
- Systematic Lesson plan prepared by faculty and verified by the HOD and Principal.
- The IQAC has initiated Department Level Audit by HOD on coverage of syllabus in accordance with the University Curriculum. The HOD's conduct an audit prior to the semester end examination by Bengaluru City University and ensure that the syllabus is covered.
- Effective internal examination and evaluation systems are established.
- Slow & Fast learners are identified.
- Remedial classes are provided for slow learners and additional learning resources are provided to fast learners.
- Student feedback is taken once a year through a structured questionnaire. Feedbacks are reviewed by Principal and areas that need improvement are communicated to the faculty members.

ii) Internal Academic Audit by IQAC

- IQAC has framed integrated framework in the form of file structure at each department level for Quality assurance in academic activities
- An internal audit is done by the IQAC coordinator on a yearly basis.
- Recommendations are provided for the improvement of the teaching learning process.

Implementation of Teaching Learning Reforms by IQAC

The Institution emphasises on learner-centric education approach and continuously works towards using Teaching Learning.

Example:1 : Use and Enrichment of ICT infrastructure

To address the challenges of remote learning amidst the pandemic, IQAC has undertaken several initiatives to support students and faculty members in their pursuit of education. In addition to online classes using various online platforms like Google Meet, WebEx and Zoom, the IQAC suggested to the departments to organize several National level programmes to promote student development. The Institution had subscribed to the annual plan of Cisco WebEx and the same platform was

well utilized for organizing National level programmes specifically for students to enrich their learning process during the pandemic. In addition the IQAC organized a National Level Conference online and published selected papers in a UGC Care List Journal "Journal of Education "Rabindra Bharathi University".

**Example 2: Automation of Feedback on Teachers by Students - Undergraduate Level**

Providing consistent, individualized feedback to teachers is essential for improving instruction. The unexpected COVID-19 pandemic posed significant challenges to teachers' feedback-giving practice. The IQAC has implemented automation of the students' feedback on teachers using the iBoss Education Management System of the institution. Performance insights through various analyses drive quality results. The principal reviews the feedback and identifies the necessary areas of improvement.

File Description	Documents
Paste link for additional information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.5.2_Examples-of-Incremental-Improvements_IQAC_links-.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/02/6.5.2_Examples-of-Incremental-Improvements_IQAC_links-.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf">https://www.stannescollege.in/wp-content/uploads/2022/01/Annual-Report-2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a. Safety procedures are strictly followed inside the college in the following ways

- CCTV is fixed in the entrance and corridors to monitor
- COVID 19 safety measures are followed in our campus
- Student ID card is mandatory for entering the campus
- Anti-sexual harassment cell creates a secured atmosphere for women students and equip them with more knowledge about women rights and safety by organizing various programs such as seminars, workshops and so on...
- Safe and purified drinking water facility is provided for the students in the college campus.

b. The counseling cell strives to take care of the wellbeing of the students. They guide the students who face personal, interpersonal, academic, emotional and psycho, social problems.

c. To ease our students, the college has :

- A provision for girls common room in second floor- a place to relax, study, utilize for any discussions and other recreation in their free time.
- There is separate counter maintained by an attender to

- issue sanitary napkins and incinerator to dispose it.
- First aid kit for primary treatment in case of any unexpected injury and illness.
- Health room facility in the ground floor with cot & mattress for the students to take rest.

File Description	Documents
Annual gender sensitization action plan	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security-Annual-Gender.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security-Annual-Gender.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2021/12/7.1.1-Safety-and-Security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### **Solid waste management**

#### **Collection and disposal of waste:**

The college takes strict measures to deal with the waste management since it is very important for the protection of environment. Every class room is provided with a bin for collection of dry waste and wet waste is collected separately

in a bin placed in each floor and disposed in proper manner. Measures are taken by college to dispose the collected waste to BBMP, everyday a vehicle from BBMP collects the segregated waste from the college campus.

**E-waste**

The electrical and electronic waste collected from all over the campus is segregated and disposed to the vendor. An MOU is signed with the vendor for this purpose. Majority of the e-waste such as CPU, monitors, batteries, projectors, motherboard, keyboards, and mouse are collected from the computer labs.

**Waste Recycling**

The college has a right practice of using used sheets to take prints for unofficial information and rough information for checking the content before finalizing.

The college encourages the students constantly to create awareness to help them realize the value of reuse of consumables and habituate for less waste generation

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Tolerance and Harmony towards cultural diversity:**

**Participation:**

The Student Welfare Organization (SWO) is committed for holistic development of students. It conducts various programs throughout the year to ensure students participation in Intra and Intercollegiate competitions that creates a sense of belonging, oneness and harmony among the participants.

**Organising:**

Our institution also organizes Intra-collegiate fest - Kala in association with the cultural committee with an objective of developing the cultural abilities of the students, to improve their capabilities to work as a team, to encourage them to participate in inter collegiate and university level competitions. The students gain self-confidence as they interact with fellow students and peers.

**Tolerance and Harmony towards Linguistic diversity:**

Linguistics is concerned with the nature of language and communication. It is obvious that languages play an important role in various aspects of our daily lives. Hence the Language departments (Department of Kannada Department of English) organize fests.

**Tolerance and Harmony towards communal and socio-economic diversity:**

Departments and extension units such as NSS unit and Health Club undertake activities such as Swatch Bharat campus cleaning, National Pulse Polio Programme and so on.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The directive of the institution is its vision and mission statement that engenders values for dignified living and socially responsible citizenship.

#### Daily Prayer:

The college inculcates values of punctuality and discipline through daily prayer followed by the National Anthem and Thought for the day.

#### Student Council

The students are provided with an opportunity to participate in structured leadership with academic personnel and heads as Student Council members

Anti-sexual harassment / Women's Cell seeks to mold the young women in the campus to achieve milestones of success. Women's Day celebration, and various webinars are conducted.

Equal Opportunity Cell (Human Rights Cell) conducted a Webinar on "Women's Role in Social Change"

Red Cross Wing conducted an Essay writing on "Roles and Responsibilities of the youth during the Pandemic".

The College celebrates "Ambedkar Jayanti" to commemorate the birth anniversary of Dr. Bhimrao Ramji Ambedkar and his contributions for the people through the constitution of India.

Eco club attempts to protect and improve natural environment. The club organized Green Week celebration and virtual workshop on "Stop India Spitting".

Health Club has taken initiatives and organized a vaccination drive of both 1st and 2nd dose to all students, teaching and non-teaching staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://stannescollege.in/AOAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Primary-document.pdf">https://stannescollege.in/AOAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Primary-document.pdf</a>
Any other relevant information	<a href="https://stannescollege.in/AOAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Secondary-document.pdf">https://stannescollege.in/AOAR/wp-content/uploads/2022/02/7.1.9.-Human-Value-and-Professional-Ethics-Secondary-document.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Christmas Day celebration**

Christmas is a time of love and peace. It is celebrated to inculcate the spirit of sharing and giving among students and also to spread the joy and happiness of festive season

- International Women's Day celebration

The Women Cell of our institution celebrates International Women's Day by organizing various events and seminars on women rights by inviting resource persons every year.

- Celebration of Ambedkar Jayanthi

The college celebrates "Ambedkar Jayanti" with great enthusiasm to commemorate the birth anniversary of Dr. Bhimrao Ramji Ambedkar and his contributions for the people of India.

- National Mathematics Day and National Science Day

The Department of Science commemorates the birth Anniversary of Sir Srinivasa Ramanujan & Sir. C V Raman by advocating the celebration of National Mathematics Day through Guest Lecture, Seminar & Webinar & Also National Science Day is been celebrated with the name "EVOLUTION 2K21" by organizing inter college events like photomontage, delineation.

- Independence day

The college feels that it is its abundant duty to inculcate values and instill in the minds and hearts of students the spirit of patriotism and nation building. Hence the institution conducts few competitions on Independence day and Republic day to add colour and flavor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Best practice I

1. Title of the Practice: Mother Gnanamma Fund - 'A day A Rupee'

#### 2. Objectives of the Practice

Mother Gnanamma Fund - A Day A Rupee scheme was formulated to provide the financial support for the needy and help them to fulfill their basic need for their day-to-day life. The scheme is 'committed to change lives'. The main objective of the scheme is to help the truly needy people who find difficult to meet with their basic requirements for their life. It has been observed that many people have been affected by impact of COVID 19.

#### 3. The Context

The Mother Gnanamma Fund initiative has been conceptualized to provide financial support to poor and needy. The scheme aims to reach various causes of community in order to improve the society. The Mother Gnanamma fund in 2020-21 was utilized for distribution of food and provisions for Chikka Nayakanahalli, C.K.Pura, Nayakanattythanda and Mangalavade village people in Pavagada from 20th December to 24th December 2020. The fund has also been further utilized to construct a new house for Ms.Chandavi & family in Pavagada. The sisters of society of St. Anne have identified this person who is in real basic need of a proper building for them to reside. On 14th January 2020, the society promised the family to construct a new house and the accordingly the same was completed in a short span of time.

#### 4. The Practice

The scheme was designed to raise a specific amount of money to meet the cause. The college has taken initiative to impart the value among students to be more philanthropic by introducing "A day a rupee scheme". Every class is provided with a donation box for the students to drop a rupee a day. Student volunteers under the guidance of class teachers collected one rupee from every student on daily basis. Apart from this faculty members, Principal and college management

also contribute certain amount towards the fund for each semester. The fund collected will be utilized for the persons who are in need of help.

#### 5. Evidence of Success

The scheme has helped several families in their hard times during pandemic. The distribution of provisions aided them to have a proper meal for certain period of time. Apart from that Ms. Chandavi & family in Pavagada were also satisfied and had a safe feel to lead their day to day life in their own residence.

Since it is not possible for every individual to support the needy, this initiative of joining hands together by contributing a very small amount was a great victory. Every benefactor had a pleased feel that even their small contribution has helped to serve for the society.

#### 6. Problems Encountered and Resources required

The scheme required only the generous hearts to raise funds and not any physical properties or requirements to attain the objective. There was a problem in identifying the real needy people who is in sought of help. We had to really work to find the beneficiary of the scheme. Another major problem was that due to pandemic it wasn't possible to collect appropriate funds as per the practice and scheme (A day a rupee) from the students.

#### Best practice II

1. Title of the Practice - One month Computer Literacy Workshop for school children.

2. Goal - The goal of the Department of Computer Application is "SKILL DEVELOPMENT & COMPUTER LITERACY" program through "FREE COMPUTER EDUCATION" in schools. It aims to reach out to the deprived students and give them the basic computer education and impart knowledge on technology.

3) The Context-

The only way to adequately prepare children for the future is through computer education classes that help them to learn



about computers and technology. Preparing students for the workforce is one goal of education today .Since almost all jobs now and in the future will require students to use technology in some form; students need to begin learning the basics of how computers work and how technology enhances life. Hence the department decided to implement this Free computer Literacy Programme with "RBANMS GGS (Senior Higher Primary School) and BBMP Government Boys High School, Ulsoor. The Programme syllabus is framed in accordance to the need and context. The workshop included Desktop basics and MS-Paint.

4).The practice- The Department of BCA was in the plan of conducting the service in the school. But due to the pandemic we were not able to continue the service for the academic year 2020 - 2021. Once the issue of pandemic resolve we will be resuming with the service of teaching the school children's with the knowledge of computer applications.

5) Evidence of Success- Since the department of BCA was not able to conduct the teaching in the school due to COVID -19 pandemic. There are no results of success.

6) Problems encountered and resources required-

Covid 19 pandemic was a great barrier to perform this service for the year 2020-2021. Since the educational institutions were functioning only via online classes the department was unable to continue with the service of teaching the computer basic to the government school children. Plans and measures are being adopted by the department to resume back and continue with the service for the next academic year.

File Description	Documents
Best practices in the Institutional website	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/03/BEST-PRACTICES.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/03/BEST-PRACTICES.pdf</a>
Any other relevant information	<a href="https://stannescollege.in/AQAR/wp-content/uploads/2022/01/BEST-PRACTICE-DOCUMENT.pdf">https://stannescollege.in/AQAR/wp-content/uploads/2022/01/BEST-PRACTICE-DOCUMENT.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

St. Anne's Degree College for Women is the only college which offers B.Sc. Rehabilitation Science Programme

The under graduate programme Rehabilitation Science is one of the unique programme offered by our college. We take pride in being part of designing the curriculum, the course frame and regulations to institute this programme in the Bangalore University as it was never been offered by the university. There were no graduate level courses in rehabilitation in the whole state of Karnataka and even today ours is the only college which offers BSc. Rehabilitation Science.

It is to create an interest and awareness regarding the disabled in the students, by providing preventive aspects & programmes for disabled

It also aims to educate & enlighten the knowledge among the students as socially responsible citizens by providing an opportunity to serve the children with special need.

Concomitant to the vision & mission of the programme the Department of Rehab organizes various activities & events as follows

#### Workshops and Webinars organized

- Webinar on Special Education during Covid 19- challenges and Recommendations
- Webinar on Understanding Social Science Research
- Seminar on Intellectual Property rights
- Webinar on Academic Innovations and Teaching strategies

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Industry Academia collaboration for student internships
2. Escalate the number of publication among faculty
3. Endure and nurture unmatched excellence in providing a platform in the college for various research endeavours
4. Enhance the activities of EDP Cell
5. Enrich technological infrastructure by providing separate systems and printers for each department
6. Process the procedure for obtaining 12 B status
7. Registering college Alumni Association
8. Develop digital infrastructure to intensify the safety measures of the college
9. Introduce permanent acoustic system in AV hall
10. Organize more number of Seminars & Workshops.