



ST. ANNE'S DEGREE COLLEGE FOR WOMEN

Permanently Affiliated to Bengaluru City University
Recognized by UGC under Section 2(f), Accredited with 'A' Grade by NAAC
ISO 9001:2015 Certified Institution
#23, Cambridge Road, Halasuru, Bangalore- 560008



CRITERION 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.2 Strategy Development and Deployment

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1.	Students Grievance Meetings
2.	Mentor Mentees



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Students Grievance Meetings

2023-2024



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Grievance Cell

Minutes of the meeting

Date: 19/10/2023 Time: 2:30-3:00 pm

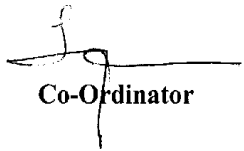
Members of Committee:

- Ms. Sujatha Co-ordinator
- Ms. Sonia
-

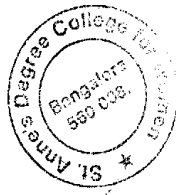
Points Discussed:

- Weekly Three PT Period
- Need to Novel books in library .
- Suggestions To Extra Curricular Activities.

The Committee Had A Discussion In The Meeting Under The Presence Of The Management
And The Principal, To Overcome The Issues Presented By The Committee Members.

 A
Co-Ordinator


Principal



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Grievance Cell

Minutes of the meeting

Date: 22/11/2023 Time: 2:30-3:00 pm

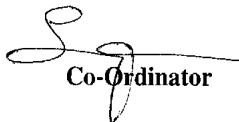
Members of Committee:

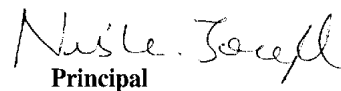
- Ms. Sujatha Co-ordinator
- Ms. Sonia
-

Points Discussed:

- Concerns regarding the short and long trips and their costs.
- Requirement for career counselling.

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 A
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Grievance Cell

Minutes of the meeting

Date: 20/12/2023 Time: 2:30-3:00 pm

Members of Committee:

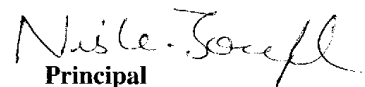
- Ms. Sujatha Co-ordinator
- Ms. Sonia
-

Points Discussed:

- Improve the canteen facilities.
- Requirement for extra curricular activities.
-

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Grievance Cell

Minutes of the meeting

Date: 17/01/2024 Time: 2:30-3:00 pm


Members of Committee:


- Ms. Sujatha Co-ordinator
- Ms. Sonia
-

Points Discussed:

- Need for upgradation of fees to instalment system.
- Students want skill based teachings.

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And The Principal, To Overcome The Issues Presented By The Committee Members.


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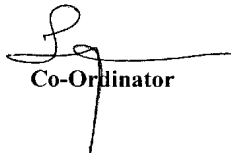
Responsibility for Redressal:

- The final responsibility for Grievance Redressal rests with the principal of the college.
- The College expects that Grievance Redressal be time bound and result oriented. Every Grievance is expected to be resolved within a stipulated period of time.
- The Grievance Redressal Cell of the College shall monitor status and progress of Grievance Redressal and shall furnish quarterly report on grievance redressal position to the principal.

Aim/Purpose:

The grievance Redressal cell of the college functions with the following purposes:

- To ensure a democratic environment in the campus.
- To acquaint all the teachers-trainees about their rights and duties.
- To solve the various personal and educational related grievances of the teachers-trainees.
- To make the institution student friendly.
- To ensure the qualitative as well as quantitative development of the institution through the grievance and Redressal cell.


Co-Ordinator




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Grievance Cell

2023-2024

It is good to air grievance rather than to keep them bottled up. Protection of Human Rights is essential for all round development of an individual's personality, to realize the primary needs of the students and secure civil liberties for everybody. A Grievance Redressal Cell has been constituted. The Cell is intended to find solution for the problems like complaints regarding classroom, washrooms, canteen, auditorium, etc. If and when they arise, the Grievance Redressal Cell convenes meetings periodically and takes steps to redress the grievance.

Objectives:

- To maintain a fair, unbiased and consistent system for redressal of various issues faced by the students.
- To ensure strict confidentiality so that students approach the Grievance Redressal Cell without the fear of any vindictive activity.
- To maintain a conducive atmosphere and relationship between the students and faculty without giving any chance to widen the gap between them that may arise because of certain simple misunderstandings.
- To ascertain that immediate suitable actions are taken by addressing the or by requesting the management depending upon the nature of grievance.



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Grievance Cell

Minutes of the meeting

Date: 17/9/2023 Time: 2:30-3:00 pm


Members of Committee

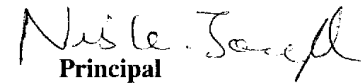
- Ms. Sujatha Co-ordinator
- Ms. Sonia

Points Discussed:

- More books pertaining to the PG syllabus to be made available in the library.
- Need to increase sports activities.
- Suggestions to use projector in the classrooms.
-

The Committee Had A Discussion In The Meeting Under The Presence Of The Management And The Principal, To Overcome The Issues Presented By The Committee Members.


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Principal

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MENTOR MENTEES

2023-2024



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Department of Business Administration

CIRCULAR

15th October 2023

This is to inform all the I, II, III BBA students that there will a Mentor Mentee Session on every third Saturday from 11:00 am to 12:00 pm. All the students should be present.

Venue: In their respective Classes.

"Attendance is Mandatory"



Head of the Department
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DEPARTMENT OF BUSINESS ADMINISTRATION Allocation of Mentor-Mentee- 2023-2024

Sl.No	Mentor	Mentee Assigned	Register Number	Class
1.	Dr. Lily Regina Arthi Moses	Akshaya B	U18HGM0020	III BBA
2.		Amulu M	U18HGM0021	
3.		Anusha S	U18HGM0008	
4.		Chandana Baskar	U18HGM0023	
5.		Deepa.C	U18HGM0001	
6.		Anchal Singh	U18HG22M0006	II BBA
7.		Archana M	U18HG22M0028	
8.		Barani V	U18HG22M0022	
9.		Barera Imen	U18HG22M0034	
10.		Bharathi	U12HG22M0011	I BBA
11.		Abinaya.A	U18HG23M0001	
12.		Akshitha.M	U18HG23M0002	
13.		Andrea Joyce	U18HG23M0003	
14.		Angle.A	U18HG23M0004	
15.		Bhavya.M	U18HG23M0005	
16.		J.Celastina	U18HG23M0006	
17.		Drashi Nageshwari	U18HG23M0007	





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18.	Esther Diana.E	U18HG23M0008
19.	Hameet Jolly Kaur	U18HG23M0009
20.	S.Harshini	U18HG23M0010
21.	Ishika Gowda	U18HG23M0011
22.	Jayanthi Singh	U18HG23M0012
23.	Javeriya Khanum.M	U18HG23M0013

Adriana

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SL.No	Mentor	Mentee Assigned	Register Number	Class
1	Ms. ALEN KRITHIKA	Hemavathi.S	U18HGM0030	III BBA
2		Jaishree.G	U18HGM0007	
3		Jerolin Mercy.A	U18HGM0010	
4		Jessica Priya.A	U18HGM0032	
5		Kavya Sd	U18HGM0031	
6		Mary Griselda	U18HGM0019	
7		Mitali Raj	U18HGM0015	
8		Fareen	U18HGM0022	
10		Divya	U18HG22M0027	II BBA
11		Disha S	U12HG22M0008	
12		Diya chhetri	U18HG22M0014	
14		G. Thara shree	U18HG22M0001	
15		Iqra kausar	U18HG22M0020	
16		Ifra khan	U18HG22M0037	
17		J manju	U18HG22M0023	
18		Janani A	U18HG22M0021	





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19	K. Pujitha	U18HG22M0024	
20	Jyothi Sharma	U18HG23M0014	
21	Janani	U18HG23M0052	
22	Kaviya Dharshini	U18HG23M0015	
23	Kavya Bala subramaniam	U18HG23M0016	
24	Krithika .A	U18HG23M0017	
25	Keerthika	U18HG23M0048	I BBA
26	Lekhashree.S	U18HG23M0018	
27	S.K.Linhiya	U18HG23M0019	
28	Manya.D	U18HG23M0020	
29	Mercy.H	U18HG23M0021	
30	Muskhan Khan	U18HG23M0022	

Arvind

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Sl.No	Mentor	Mentee Assigned	Register Number	Class
1	Ms .R. KAVYA	Namratha.M	U18HGM0003	III BBA
2		Nibeditha Barik	U18HGM0004	
3		Pavani Pavithra	U18HGM0013	
4		Preethi Kumari .P	U18HGM0037	
5		Priyanka Kumari .P	U18HGM0002	
6		Ramya .R	U18HGM0014	
7		Rebecca Rani.S	U18HGM0025	
8		Reyason Basilica .A	U18HGM0006	
9		Saliha Salman	U18HGM0016	
10		Komal A	U18HG22M0031	II BBA
11		Monika	U18HG22M0016	
12		Nisarga A	U18HG22M0012	
13		R. Rida	U18HG22M0003	
14		Rabia bi	U18HG22M0025	
16		Sanjana kumari	U18HG22M0002	
17		Sanjana S	U18HG22M0017	





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18	Shruthi A	U18HG22M0030	I BBA
19	Sneha S	U18HG22M0019	
20	N.Manisha	U18HG23M0023	
21	A.Padmashree	U18HG23M0024	
22	Punitha S G	U18HG23M0025	
23	Purvisha P	U18HG23M0026	
24	R Nakshathra	U18HG23M0027	
25	Rabiya Ghouse	U18HG23M0028	
26	Revelin A	U18HG23M0029	
27	M Sanjana	U18HG23M0030	
28	Samiksha K	U18HG23M0031	
29	Samyuktha, K	U18HG23M0032	
30	Sandhya.G	U18HG23M0033	
31	Sanjana Dhami K	U18HG23M0034	

Armita
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1	Ms. MADHU T			III BBA
2		Salma Josephin	U18HGM0027	
3		S.Maria Shekinah	U18HGM0017	
4		S.Trisha	U18HGM0009	
5		Tamanna Sharma.B	U18HGM0011	
6		Tanishaa.S	U18HGM0033	
7		Uzma Taranum	U18HGM0029	
8		Ananya Deepa.C	U18HGM0024	
9		Sowmya K	U18HG22M0007	II BBA
10		Sowmya choudary	U18HG22M0035	
11		S Swathi	U18HG22M0005	
12		Shwetha joseph	U18HG22M0036	
13		Suganya S	U18HG22M0018	
14		Soundarya M	U18HG22M0010	
15		Tasneem sha zamani	U18HG22M0033	
16		Vandana P	U18HG22M0032	
	Zohara bee azviya	U18HG22M0009		





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17	Shara D	U18HG23M0035	I BBA
18	Shruthi.Y	U18HG23M0036	
19	Steffy Gracy	U18HG23M0037	
20	Susai Mary	U18HG23M0038	
21	Sanjana. R	U18HG23M0050	
22	Thanuja .V	U18HG23M0038	
23	Thanushree CB	U18HG23M0040	
24	Thaseen Begum	U18HG23M0041	
25	C Vaishnavi Yashodha	U18HG23M0042	
26	T.Vaishnavi	U18HG23M0043	
27	Vaishnavi.S	U18HG23M0051	
28	Yaminidevi.A	U18HG23M0044	
29	KV Yashritha	U18HG23M0045	
30	Yoga Suriya.N	U18HG23M0046	
31	M.Yuva	U18HG23M0047	
32	Yuktha	U18HG23M0049	

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DEPARTMENT OF BUSINESS ADMINISTRATION Mentor Mentee

Attendance Sheet on 13-01-2024

I BBA List of Students

Sl. No	Name	Signature
1	ABINAYA.A	Abinaya
2	AKSHITHA.M	M. Akshitha
3	ANDREA JOYCE	Andrea Joyce
4	ANGLE.A	Angle A
5	BHAVYA.M	Bhavya M
6	J.CELASTINA	-AB-
7	NAGESHWARI DARSI	Nageshwari
8	ESTHER DIANA.E	Esther Diana E
9	HARNEET KAUR JOLLY	-AB-
12	JAYANTHI SINGH	Jayanthi
13	JAVERIYA KHANUM.M	AB.
14	JYOTHI SHARMA	Jyothi
15	JANANI	Janani P
16	KAVIYA DHARSHINI	-AB-
17	KAVYA BALASUBRAMANIAM	Kavya
18	KRITHIKA .A	Krithika . A
19	KEERTHIKA	-AB-
20	LEKHASHREE.S	Lekhashree S
21	S.K.LINTHIYA	Linthiya S-K
22	MANYA.D	Manya D
23	MERCY.H	Mercy H





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24	MUSKHAN KHAN	Muskan Khan
25	N.MANISHA	Manisha
26	A.PADMASHREE	- AB -
27	PUNITHA S G	Punitha S G
28	PURVISHA P	Purvisha P
29	R NAKSHATHRA	R. Nakshatra
30	RABIYA GHOUSE	AB -
31	REVELIN A	AB -
32	M SANJANA SHARME	Sanjana M.
33	SAMIKSHA K	Samiksha
34	SAMUKTHA. K	Samuktha K.
35	SANDHYA.G	AB -
36	SANJANA DHAMI K	Sanjana Dhami K.
37	SARA D	AB -
38	SHRUTHLY	Shruthly
39	STEFFY GRACY	AB
40	SUSI MARY	Susi
41	SANJANA. R	Sanjana R.
42	THANUJA .V	Thanuja V.
43	THANUSHREE CB	Thanushree CB
44	THASEEN BAGUM	Thaseen B.
45	C VAISHNAVI YASHODHA	AB
46	T.VAISHNAVI	Naveen
47	VAISHNAVI.S	AB
48	YAMINIDEVI.A	Yaminidevi A.
49	KV YASHRITHA	AB
50	YOGA SURIYA.N	Yoga Suriya N.
51	M.YUVA	Yuva
52	YUKTHA	Yuktha

Arvind
HOD

Head of the Department
Dept. of Business Administration
St. Anne's Degree College for Women
#23, Cambridge Road, Halasuru,
Bangalore - 560 008



Nile Joseph
Principal

PRINCIPAL
St. Anne's Degree College
For Women
23, Cambridge Road, Halasuru,
Bangalore - 560 008.



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DEPARTMENT OF BUSINESS ADMINISTRATION

Mentor Mentee

Attendance Sheet on 13-01-2024

III BBA List of Students

Sl. No	Name	Signature
1.	AKSHAYA.S	Akshaya
2.	AMULU.M	Amulu.M
3.	ANANYA DEEPA.C	Ananya.D
4.	ANUSHA.S	Anusha.S
5.	ASHWINI G.M	As
6.	CHANDANA BHASKAR	AB
7.	DEEPA. C	Deepa.C
8.	FAREEN	Fareen
9.	FIZA ANJUM	AB
10.	HEMAVATHY	Hema
11.	JAISHREE G	Jaishree
12.	JEROLIN MERCY A	Jerolin
13.	JESSICA PRIYA	Jessica





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14.	KAVYA S.D	Kavya.S.D..
15.	MARIA SHEKINAH.S	Shekinah
16.	MARY GRISELDA RAJ S	Marygriselda
17.	MITALI RAJ	Mitala Raj
18.	NAMRATHA M	Namratha M
19.	NIBEDITA BARIK	Nibedita
20.	PAVANI PAVITHRA P.M	Pavani
21.	PREETHI KUMARA.P	Preethi
22.	PRIYANKA KUMARA.P	Priyanka
23.	RAMYA.R	Ramya.R
24.	REBECCA RANI .S	Rebecca Rani.S
25.	REASON BASILICA.A	Reason.A
26.	SALIHA SALMAN	-AB-
27.	SALMA JOSEPHINE.R	Salma Josephine R
28.	TAMANNA SHARMA .B	-AB-
29.	TANISHA.S	Tanisha.S
30.	TRISHA.S	Trisha
31.	UMME KULSUM	-AB-
32.	UZMA TARANNUM	-AB

Adhithyana
HOD
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MENTEES RECORD

PERSONAL DETAILS	
Name:	S. Torisha
Course:	BBA
Reg. No:	27
E-Mail:	Sudhakarstos@gmail.com
Phone No:	9880715629
DOB:	17-03-2003
Blood Group:	O+
Marks (PUC):	599
PARENT/ GUARDIAN DETAILS	
Father's Name:	Sudhakar. C
Education:	LLB
Occupation:	Lawyer
Phone No:	9880715629
Mother's Name:	S. Anuradha
Education:	PUC
Occupation:	Housewife
Phone No:	9066467559
Residential Address:	# 65, 'G' 10th Street Wilson Jogipalya Bangalore 56008

	I Sem	II Sem	III Sem	IV Sem	V Sem	VI Sem
Progress in Class Attendance*	A	A	A	A	A	A
Progress in University Exams*	B	B	A	B	A	A
General Health*	✓	A	X	X	X	X
Behavioural Problems if any	X	A	X	X	X	X
Financial Problems if any	X	A	X	X	X	X
Counselling Session Attended	X	A	X	X	X	X
Remedial Classes	X	B	X	✓	X	X
Extra-Curricular*	A	A	B	B	A	A
Overall Appraisal*	A	A	A	B	A	A

Issue Raised:	No issues
Action Taken:	none
Follow Up:	-
Remarks:	No issue raised by student.

Grade* = A - Excellent, B - Good, C - Satisfactory, D - Poor
Tick (✓) OR Cross (X) for the others



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MENTEES RECORD

PERSONAL DETAILS	
Name:	Salma Josephine R
Course:	BBA
Reg. No:	25
E-Mail:	salmajosephine423@gmail.com
Phone No:	8660721757
DOB:	29-11-2003
Blood Group:	O+ve
Marks (PUC):	444
PARENT/ GUARDIAN DETAILS	
Father's Name:	Ragunath C
Education:	10 th std
Occupation:	conductor
Phone No:	9900278178
Mother's Name:	Anitha R
Education:	12 th PUC
Occupation:	house wife
Phone No:	8050912074
Residential Address:	#48B, 12 th 'B' cross, Vinayaka layout, Bish-naraja puram. TC Palaya, Bangalore - 560049.

	I Sem	II Sem	III Sem	IV Sem	V Sem	VI Sem
Progress in Class Attendance*	B	✓	✓	✓	✓	✓
Progress in University Exams*	A	A	A	A	A	A
General Health*	A	B	A	A	A	A
Behavioural Problems if any	A	A	A	A	A	A
Financial Problems if any	A	B	X	X	X	X
Counselling Session Attended	A	A	X	X	X	X
Remedial Classes	B	A	X	X	X	X
Extra-Curricular*	B	B	A	A	A	A
Overall Appraisal*	A	A	A	A	A	A

Issue Raised:	No issues
Action Taken:	None.
Follow Up:	-
Remarks:	No issues raised by student.

Grade* = A - Excellent, B - Good, C - Satisfactory, D - Poor
Tick (✓) OR Cross (X) for the others



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MENTEES RECORD

PERSONAL DETAILS	
Name:	TANISHAA.S
Course:	BBA
Reg. No:	2021
E-Mail:	tanishuysa30@gmail.com
Phone No:	9986643559
DOB:	30/08/2003
Blood Group:	A+
Marks (PUC):	79.9%
PARENT/ GUARDIAN DETAILS	
Father's Name:	Shashidhar D'
Education:	-
Occupation:	-
Phone No:	Nil
Mother's Name:	Winetha.S
Education:	10 th
Occupation:	-
Phone No:	9743452716
Residential Address:	#89, H. Colony, 1st stage, 2 main road, Indiranagar, Bengaluru. 38

	I Sem	II Sem	III Sem	IV Sem	V Sem	VI Sem
Progress in Class Attendance*	A	A	A	A	A	A
Progress in University Exams*	B	B	A	A	A	A
General Health*	A	A	A	A	A	A
Behavioural Problems if any	X	X	X	X	X	X
Financial Problems if any	X	X	X	X	X	X
Counselling Session Attended	X	X	X	X	X	X
Remedial Classes	X	✓	X	X	X	X
Extra-Curricular*	A	A	A	A	A	A
Overall Appraisal*	A	A	A	A	A	A

Issue Raised:	Nil
Action Taken:	-
Follow Up:	-
Remarks:	Single parent assisted by Grandparents

Grade* = A - Excellent, B - Good, C - Satisfactory, D - Poor
Tick (✓) OR Cross (X) for the others