



ST. ANNE'S DEGREE COLLEGE FOR WOMEN

Permanently Affiliated to Bengaluru City University
Recognized by UGC under Section 2(f), Accredited with 'A' Grade by NAAC
ISO 9001:2015 Certified Institution
#23, Cambridge Road, Halasuru, Bangalore- 560008



CRITERION: 6 GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic/ prescriptive plan is effectively deployed

1.	Extracts of Governing Council and Annual meeting minutes
2.	CASE STUDY: PG DEPARTMENT Minutes of meeting REPORT Lab photo
3.	Photos for Ramp and Stone Bench

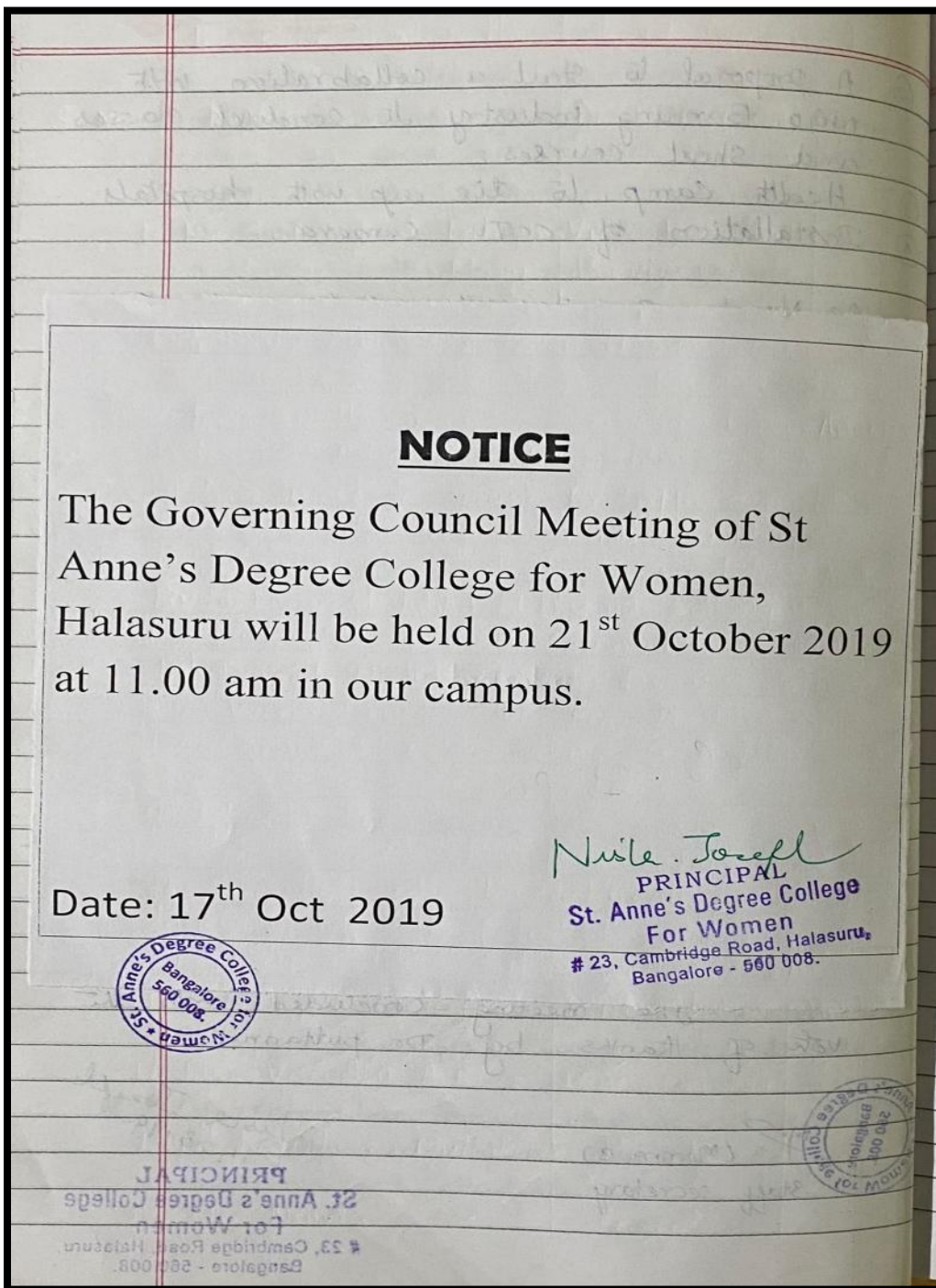


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Extracts from Governing Council and Annual meeting minutes





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The Governing Council meeting of St. Anne's Degree College for Women was held on 21st October 2019 at 11.00 a.m in St. Anne's Board Room. The meeting was chaired by Rev. Sr. Margaret Julie the second vice president of the society of sisters of St. Anne and the Secretary of the college.

The meeting commenced with a warm welcome by the Principal. She introduced all the council members to each other, followed by a prayer by Rev. Sr. Margaret Julie.

Ms. Nisha Joseph, Ex-officio member Secretary briefed the members about the agenda of the meeting.

Agenda :-

1. Previous Minutes Reading
2. Promotion of Admission - Next Semester
3. Inter-Collegiate Fest Review
4. Update on Permanent Affiliation & M.Sc (Psychology)
5. External Advisory Committee formation
6. Sports Update
7. TQAC Conference
8. AQAR Submission
9. NAAC Preparation
10. Any other Matter

Nisha Joseph

PRINCIPAL
St. Anne's Degree College
For Women
23, Cambridge Road, Halasuru,
Bangalore - 560 008.

Total Number of Council Members : 03

Number Present	: 10
Number Absent	: 02





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STAFF MEETING WITH PRINCIPAL AND SECRETARY

Date: 04.02.2021

Venue: AV Hall

Agenda

- Updation of dropouts
- NAAC Schedule
- Upcoming activities
- Examination
- Students and Faculty suggestion

The meeting started with a prayer by Sr. Shiji, Faculty of journalism department.

Updation of dropouts

Prof. Nisha Joseph, Principal of the college read the list of long absentees year wise to all the department heads to confirm if these students were dropouts or continuing with the course. The secretary of the institution Rev. Sr. Margaret Julie assured that she will take incharge of paying the examination fees if they are long absentees but if they are sure to continue with the college.

The Principal thanked the faculty for encouraging the students to pay their fees.

The Secretary informed the faculty to encourage the students to pay their fees online.

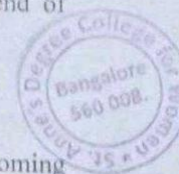
NAAC Schedule

Ms. Vennila, the NAAC Co-ordinator briefed the need for submission of IIQA by March 1st week after which SSR should be uploaded within 45 days. She explained how crucial the number of days are to upload the SSR and therefore to complete the documentation by all the departments. Each question to be answered in the form of data templates, write up and related documents to be filed.

Rev. Sr. Margaret Julie, the secretary of the college suggested all the departments to document the files pertaining to the required data. She also briefed about the hierarchy of arrangement of documents. She also informed the faculty that she can give the college report for 6 years for easy data collection. The Secretary further informed the faculty that the final SSR will be uploaded by 30th April '21 for which the documentation to be completed by the end of March '21.

Upcoming Activities

Ms. Sangita, the IQAC Co-ordinator briefed about the IQAC initiatives for the upcoming years. The events to be conducted were webinars on Intellectual property rights, Competitive exams training, National Conference and Celebration of National days.





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The Secretary of the College formed the competitive exam committee With Ms.Maria as the Co-ordinator and Ms.Shoba, Ms.Sindhya, Ms.Krithika and Ms. Navya as the members of the committee. She emphasised on the following events:

- She informed the faculty that the Lecture contest and Lecture Series to be done by March'21. Lecture Series to be arranged by commerce, Humanities and computer application departments in the name of Mother Gnanamma. Geo tag photos to be taken by departments for all the events conducted. Online Quiz shall be conducted by English and Hindi department.
- Feedback forms for students, faculty and parents in website shall be updated where in faculty will design the google form and send the link to Mr. Ranjith.
- Self Assessment for the year to be completed.
- A Learning Management system platform to be created for faculty and students to update the data.
- Videos of Class room teaching to be recorded and videos of online teaching to be uploaded.
- Every department should have a strategy for every event that is conducted.
- The Secretary suggested that each faculty must use the e-resources like the e-library and british library which is a paid e-resource for atleast 5 times a month.
- Research projects to be applied by approaching Dr. Raja jebasingh from St. Joseph's College and Ms.Victoria.
- Each department shall be involved in publishing a book.
- An incubation centre shall be formed in the EDP Cell.
- Awards and Recognition at National or State Level to be filed by departments for faculty and students.
- Study Material to be done by Physics department.
- Kannada and Hindi departments to publish a book.
- Secretary informed that the events organised shall be documented in a systematic way.
- Think tank cell programs to be conducted shortly for the selected 100 students.

The Principal of the college briefed about the upcoming events:

- Fathers from Montfort college will come on Thursdays and Fridays for counselling. She requested the faculty to refer those students who are in anxiety. She informed online counselling is also available.
- Sr. Shiji from journalism department will conduct a book exhibition.
- Sociology department will organise a book drive and the outcome of which will be given to poor students.
- ECO Club will conduct a green week and everyone can donate a plant.
- SWO Officer tentatively finalized the students for the council.

Examination

In view of the final exams that would be conducted shortly, The Secretary informed faculty to guide the slow learners to get a better result. She also suggested that the departments should guide and encourage the good students to get university ranks.





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Students and Faculty suggestion

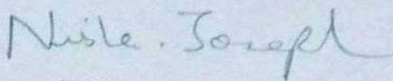
Students gave a feedback to provide benches in the quadrangle since there was no provision for seating during lunch and breaks. Therefore it was proposed that 6 benches could be constructed in the quadrangle.

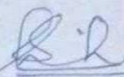
Faculty members suggested that a separate rest room for the differently abled students could be constructed. Also a ramp facility to access the auditorium could be provided.

The Meeting came to an end with a thank you note by the Principal.




(STAFF COORDINATOR)
St. Anne's Degree College
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Bangalore - 560 008.


PRINCIPAL
St. Anne's Degree College
For Women
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Bangalore - 560 008.


Staff Co-ordinator

St. Anne's Degree College for Women,
Halasuru, Bengaluru - 560 008



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Staff Members

DATE: 04.02.2024

Sl No	Name	Signature
1	Rev. Sr. Margaret Julie	
2	Mrs. Nisha Joseph Cyriac	Nisha Joseph
3	Dr. H. R. Puttanna	AB
4	Mrs. Vennila A	Annelle
5	Mrs. Prameela	Prameela
6	Mr. Ranjith Kumar .A	Ranjith
7	Mrs. Veena Kumari.V	Veena Kumari
8	Mr. Ravi.H	Ravi H
9	Mrs. Marina .B	Marina
10	Mrs. Mary Shaila.F	Mary Shaila
11	Mrs. Sangita	AB
12	Mrs. Vasudha.A.R	Vasudha
13	Dr. K. Venkatalakshmi	Venkatalakshmi
14	Mrs. Vasantha Pillai	Vasantha
15	Mr. Mohamed Aftab	Aftab
16	Ms.M. Savitha	M. Savitha
17	Ms. Sindhu. S	Sindhu S
18	Mrs. Neha Mantri	Neha
19	Dr.R.Ramesh Naik	Ramesh Naik
20	Mrs. Lily Regina Arthi S	Lily Regina
21	Ms. Rekha.R	Rekha
22	Mr. Deepu. B	Deepu
23	Mrs. Khutaija Nazeen	AB
24	Ms. Shruthi B.P	Shruthi
25	Mrs. Sheetal .G	Sheetal G





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26	Mrs. Sindu .R	<i>Sindhu</i>
27	Mr.Krishna.S	<i>Krishna</i>
28	Mrs. Anitha R	<i>Anitha</i>
29	Mrs.Pradeepa	<i>Pradeepa</i>
30	Mrs.Sujatha	<i>Sujatha A</i>
31	Mrs.Suman Dinesh Malodey	<i>Suman</i>
32	Ms.Vijaya Kumari.K	<i>Vijaya</i>
33	Mr.Anil Kumar (MBA)	<i>AB</i>
34	Ms. Shobha. T	<i>Shobha</i>
35	Ms. Maria Glory Anthony	<i>Maria Glory</i>
36	Ms. Medlin	<i>Medlin</i>
37	Ms. Bindu	<i>Bindu</i>
38	Ms.Sindhya Prida .M	<i>Sindhya</i>
39	Ms. Rajeshwari R	<i>Rajeshwari</i>
40	Sr.Shiji Abraham	<i>Shiji</i>
41	Ms.Bhanumathi	<i>Bhanumathi</i>
42	Ms.Arul Kalaimathi.A	<i>Arul Kalaimathi</i>
43	Ms.P.Veronica Evangaline	<i>Veronica</i>
44	Ms.Navya	<i>Navya</i>
45	Ms.Eva Sandhya Raj	<i>Eva</i>
46	Ms.Alen Krithika F	<i>AB</i>
47	Ms.Daljit Kaur	<i>Daljit</i>
48	Ms.J.Maria Josephine Vannini	<i>AB</i>
49	Mr.Divakar	<i>Divakar</i>

50 Dr. Ravi Prakash

51 Ms. Pooya N

R.D.
Staff Co-ordinator

St. Anne's Degree College for Women,
Halasuru, Bengaluru - 560 008

Nisla Joseph
PRINCIPAL
St. Anne's Degree College
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CASE STUDY

PG DEPARTMENT

20-10-2019

Circular

The faculty from the department of psychology, are hereby requested to attend a meeting in the principal's cabin under the guidance of the secretary, to discuss about the approval of the PG psychology degree to be started at St. Anne's Degree College for women.

Nisla Joseph
Principal

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DATE :

meeting minutes

Meeting in Principal's Cabin
Agenda: Discussion on the starting of
A new PG Course in Psychology.

A meeting was organized in the Principal's
Cabin to discuss on the beginning of a
new course in PG Psychology, to cater
to the needs of the student community.

Attended by

Signature.

Per. Sr. Margaret Julie
Prof. Neeta Joseph
Asst. Prof. Shanthi B.P

Neeta Joseph
PRINCIPAL
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23-08-2018

Circular

It is hereby informed to the staff to attend the follow up meeting to discuss the progress report on the starting of PG Department in Psychology. The follow up meeting would be held under the presence of the secretary and the Principal in the Principal's Cabin on 28-08-2018.

Nisile Joseph

Principal
PRINCIPAL

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PAGE NO: _____
DATE: _____

minutes of the meeting

Venue - Principal's Cabin
Agenda follows to the approval process
At 5:30pm
on 5-08-2018

A follow-up meeting was organized to discuss the action taken by the management and the principal in relation to the starting of a PG Psychology degree.

Attended by _____ signature.

Rev. Sr. Margaret Julie
Prof. Nisha Joseph
Ret. Prof. Shantini B.P
Chief superintendent - Mrs. Lissy

Nisha Joseph
PRINCIPAL
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10-05-2019

Circular

The faculty from the department of humanities are hereby asked to attend the meeting to have another follow up on the status of the PG course approval from the university. The meeting will be held in the secretary's cabin on 15-05-2019.

Nisla. Joseph

Principal
PRINCIPAL

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PAGE NO :
DATE :

Minutes of the meeting

A meeting was organized to discuss the approval received from the university, for PG department of Psychology.

The faculty roles and responsibilities, setting up of the Psychology Lab, and the Subject / Internal / practical methodology were discussed.

Attended by

Signature

Rev. Sr. Margaret Julie

Prof. Nisha Joseph

Asst. Prof. Shanthi B P

Nisha Joseph

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10-06-2018

Circular

There will be a meeting 18th June 2018 in the principal's cabin organised to discuss the starting of a new PG course in Psychology, the faculty from the department of Humanities are hereby asked to attend the meeting with the secretary and the principal to discuss the same.

Nile Joseph

Principal

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PAGE NO: _____
DATE: _____

minutes of the meeting

venue: secretary's cabin

Agenda :- Follow up to the approval process

At :- 2:30 pm

on :- 15-05-2019.

The meeting was organized to discuss the follow up process, and the Psychology lab materials that might be needed.

Attended by

Signature

Rev. Sr. Margaret Julie

Prof. Nisha Joseph

Asst. prof. Shrinidhi B.P

Mrs. Lisey

Nisha Joseph
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REPORT

St. Anne's Degree College for Women- Inception of PG department of Psychology

Introduction

Educating and empowering women a motto that has always made St. Anne's unique. To Provide affordable higher education to the students of St. Anne's Degree college for women, the department of BA, under the initiation of Ms. Shruthi BP, HOD department of Humanities, and the guidance of the Principal, Prof Nisha Joseph, and the Secretary and Administrator, Rev. Sr. Margaret Julie started the process of applying for PG psychology to the university.

The board of Members formed were

1. Rev. Sr. Margaret Julie- Secretary and Administrator, St. Anne's Degree College for women
2. Prof. Nisha Joseph- Principal, St. Anne's Degree College for women
3. Asst. Prof. Shruthi- HOD, Humanities, St. Anne's Degree College for women
4. Ms. Lizzy- Chief Administrative Officer, St. Anne's Degree College for women

Aims of the committee

1. To Provide an educational environment, that is safe, secure and nurturing to the intellectual needs of the student community.

Objectives

1. To Provide affordable PG education to the student community.
2. To get the approval from the university
3. To establish an institution which provides an impetus for growth in the young minds of the students.

Approval

The PG department of Psychology received its approval from the university in the year 2019, with the 30 number of seats.

15	Management seat
15	University seat

The new beginning

The PG department of Psychology began its inception in the 2021 at the campus with 2 faculty, and 11 students.

Vision of the Departmentt

- To Facilitate Collaborative Learning to imbibe the scientific principles of behaviour and cognitive processes.
- To Make significant contributions to the Science and Practice of Psychology.

Mission of the Department

- To Prepare students to become Psychologists, School Psychology Specialists, and Professional Counsellors who provide evidence-based services for children, adults, and families in a variety of healthcare and educational settings.

Nisha Joseph
PRINCIPAL

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PSYCHOLOGY LAB PIC



PSYCHOLOGY
LAB





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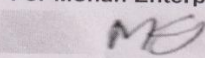
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Sl. No	Description	Unit Price	Discount	Qty	Net Amount	Tax Rate	Tax Type	Tax Amount	Total Amount
1	Epson EB-S41 SVGA Projector Brightness: 3300lm with HDMI Port B075H55M26 (Epson EB-S41 projector) HSN:8527	₹26,261.02	₹0.00	1	₹26,261.02	18%	IGST	₹4,726.98	₹30,988.00
	Shipping Charges	₹33.90	-₹33.90		₹0.00	18%	IGST	₹0.00	₹0.00
TOTAL:									₹4,726.98 ₹30,988.00

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For Mohan Enterprises:

Authorized Signatory



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RAMP AND STONE BENCH





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